



Freeburg Community High School 2018/2019

STUDENT – PARENT HANDBOOK

Adopted by the District #77
Board of Education

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INTRODUCTION

August 2018

Dear Freeburg High School Student and Parent:

Welcome to Freeburg Community High School. We are looking forward to having you here. We are also excited about the promise of a new school year and all of the opportunities that will be offered to our students. Our Faculty and Staff have worked very hard to prepare for this school year and provide the best possible education to our students.

Please take some time to familiarize yourself with the contents of this Student-Parent Handbook. It is very important that you understand all of the information contained within it. You will find information on our curriculum, graduation requirements, discipline code, school activities, and much more.

Again, we are excited to have you attend Freeburg Community High School this year and look forward to providing an outstanding education. Please do not hesitate to call Lori Crunk, FCHS Assistant Principal, or myself if you have any questions regarding the information contained in this handbook.

Sincerely,

Jill Jung
Principal





FREEBURG HIGH SCHOOL

SCHOOL SONG

Onward Freeburg, onward Freeburg, break right
Through that line.

Round the ball clear, round the (opponent's name)
Basket (Touchdown) sure this time.
Rah, Rah, Rah!

Onward, Freeburg, onward Freeburg, fight on for your fame.
Fight players, fight, fight, fight, and win this game.

THE ROLE OF THE FREEBURG MIDGET FANS

1. Please stand when the school song is being played.
2. Remember that you are at a contest to support and yell for your team and to enjoy the skill and competition, not to intimidate or ridicule the other team and its fans.
3. Respect the integrity and judgment of game officials.
4. Understand that they are doing their best to help promote the student-athlete and admire their willingness to participate in full view of the public.
5. Be a positive behavior role model through your own actions.
6. Learn the rules of the game so that you may understand and appreciate why certain situations take place.



THE HISTORY OF THE MIDGET MASCOT

HISTORY OF THE NAME "MIDGETS"

According to those interviewed who were students during the 1934-35 school year, the name "Midgets" was given to the FCHS basketball team by a local newspaper sports writer. That year, the basketball team had a small team with the tallest player at five feet ten inches tall. He was the center.

The size of the team did not seem to handicap the team since it felt that it could overcome the lack of height with "fast break" tactics. The major difficulty came during this season when the rules called for a center jump after each basket scored. A team which had a player much above six feet tall could control most center jumps and consequently have a considerable offensive advantage.

The story goes that on a particular night during the 1934-35 season, Dupo had not lost a regular season game for three years when it came time for the Midgets to play them. With only six players on the team, it was not uncommon for the team to find it necessary to borrow some of the spectators from the audience to complete the game. This was considered an acceptable practice. Late in this crucial game, all Freeburg students had fouled out of the game leaving only Freeburg spectators on the court to protect a one point lead over the powerful Dupo team. With only seconds left in the game a Freeburg "borrowed player" intercepted a wayward pass and scored the final goal resulting in a halt to the long winning streak by Dupo.

Since the 1934-35 school year the name "Midgets" has been the loyal team name for many hundreds of Freeburg High School students on all types of teams. It is now held as an affectionate and respectful label.

MISSION STATEMENT

The mission of Freeburg Community High School, in partnership with its greater communities, is to enable all students to become productive and responsible citizens by providing them opportunities to maximize their intellectual, physical, and social capabilities in a safe, caring, learning environment.

DISCLAIMER

This handbook is not intended to create a contractual relationship with the student, nor does it represent all school policies in their entirety, and may change at any time; rather it is intended to describe the school, its current practices, procedures, rules and regulations. Membership or participation in school-sanctioned activity is a privilege and not a property right.

ENROLLMENT PROCEDURES

Enrollment Procedure – Due to recent changes in Illinois School Law, enrollment procedures have changed in recent years. Please refer to the appropriate section for information regarding enrollment.

Enrollment Procedures for 9th Graders:

1. The student and/or parents must provide evidence that 8th grade was successfully completed.
2. All necessary Health Requirements must be satisfied prior to the beginning of the school year. Details of these requirements are provided to freshmen and their parents at FCHS' annual March orientation.
3. Where appropriate, the family must provide proof of court appointed custody and/or guardianship.
4. The family must provide proof of legal residency within the boundaries of the school district.
5. The student and/or parents must submit the original birth certificate (courthouse copy) for photocopying for the student's records.

Enrollment Procedures for Transfer Students:

1. The student and/or parents must provide transcripts or other acceptable records of attendance at the previous high school.
2. All necessary Health Requirements must be satisfied according to Illinois State Law. These requirements will be explained upon enrollment at FCHS.
3. Where appropriate, the family must provide proof of court appointed custody and/or guardianship.
4. The family must provide proof of legal residency within the boundaries of the school district.
5. The student and/or parents must submit the original birth certificate (courthouse copy) for photocopying for the student's records.
6. When transferring from an Illinois school, the student and/or parents must produce an original copy of the Illinois Student Transfer Form. When transferring from an out-of-state school or private school, the sending school will be contacted to verify that the student is in good standing and able to transfer schools.

Enrollment Procedures for Expelled or Suspended Students:

A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District.

Health Requirements – Students entering Freeburg Community High School for the first time are required to provide the following health information:

1. Proof of physical examination performed by a licensed medical doctor
2. Medical history completed and signed by a parent or guardian on the state mandated form
3. Proof of inoculation against diphtheria, pertussis, tetanus, polio, measles, mumps, rubella, and Hepatitis B, Varicella and Meningitis
4. Proof of a dental examination performed by a licensed dentist (**Recommended but not required**)
5. Emergency information completed and signed by a parent or guardian
6. Administration of medications form must be completed and signed by a parent or guardian and on file with the nurse in order for students to be able to receive any medication at school (**Recommended but not required**, see Health and Medical information on page 37)
7. A vision examination is required for students entering or transferring into FCHS regardless of age if they have NEVER previously been enrolled in an Illinois school.

Ninth grade students are required to provide this information prior to attending class. Students who transfer to FCHS from another school must provide the above listed information within thirty (30) calendar days of enrollment in class. The examinations must be conducted no earlier than one year prior to entering the ninth grade and results must be recorded on state-approved forms. Students with an out-of-state medical examination and/or dental examination may be considered in compliance provided the examination(s) meets the requirements in Illinois, including the immunization requirements and the date of the examination(s) is within the guidelines. Students who fail to comply with these requirements by August 1st will be excluded from attendance at FCHS. Unexcused absences will be recorded in these instances. Parents who object to immunizations because of religious beliefs or other reasons, are expected to discuss the situation with the High School Principal and provide in writing the refusal of immunizations.

CONTACT INFORMATION

Here are some of the people and places you will need. Please report to the main office for assistance in speaking with these people.

- Mr. Greg Frerking - Superintendent
- Mrs. Jill Jung - High School Principal
- Ms. Lori Crunk - Assistant Principal
- Mr. Matt Laur - Athletic Director
- Mrs. Jane Mueth - Secretary to the Superintendent
- Mrs. Diane Schaefer - Bookkeeper
- Mrs. Sue Randle - Secretary to the Athletic Director and Assistant Principal
- Mrs. Andrea Massey - Secretary to Principal
- Mrs. Anne Meinert & Mr. John Young - Guidance Counselors
- Mrs. Courtney Travous - Nurse
- Mrs. Tina Overbey - Social Worker

School Web Page – The address for the FCHS web page is www.fchs77.org . The web page is a valuable resource for students, parents, teachers and other members of the FCHS community. Visit the web page daily to keep informed of all activities.

E-Mail Addresses – All teachers at FCHS have district provided email accounts in order to facilitate communication between parents and teachers. A list of email addresses is available on the School's web page and in the main office.

BELL SCHEDULE FOR 18-19

1st Period	8:15 - 9:05	
2nd Period	9:10 - 10:00	
3rd Period	10:05 - 10:55	
4A Period	CL 11:30 - 12:25	L 10:55 - 11:25
4B Period	CL 11:00 - 11:25	L 11:25-11:55 CL 11:55-12:25
4C Period	CL 11:00 – 11:50	L 11:55-12:25
5th Period	12:30 - 1:20	
6th Period	1:25 - 2:15	
7th Period	2:20 - 3:10	

EARLY DISMISSAL BELL SCHEDULE

1st Period	8:15-8:39
2nd Period	8:44-9:08
3rd Period	9:13-9:37
4th Period	9:42-10:06
5th Period	10:11-10:35
6th Period	10:40-11:04
7th Period	11:09-11:30

GENERAL INFORMATION

Athletic Fees – An athletic fee is charged to those students playing on sports teams. A list of fees is available in the office and will be provided during registration.

Asbestos Operation & Maintenance Plan is available in the office upon request.

Book Rental and/or Materials Fees - Textbooks and/or materials for each of the student's classes are purchased by the school and provided to the student as part of the school's cost. In those classes where no textbook is used, materials are provided which replace the text. If a student withdraws the first semester, fifty-percent (50%) of the student's fees will be refunded. No refunds are made for withdrawals during the second semester. Students will be required to pay for lost or damaged books. Such amount shall be based on the age and condition of the book at that time. A textbook rental fee is established annually. For those families whose financial circumstances require assistance, a fee waiver form is available in the office. Fees are also assessed in classes where personal consumption projects or benefits are taken from the class or where additional materials are necessary. A list of fees is available in the office and will be provided during registration.

Bus Transportation – Bus transportation is provided for students living within FCHS district boundary lines: (1) residing at a distance of one and one-half miles or more from school or (2) residing within one and one-half miles from school where walking would constitute a serious hazard. Students are required to abide by the following rules while using district transportation. Bus assignments and schedules are available in the office.

1. The bus driver has the same authority as a classroom teacher. Please abide by all school rules when on the bus.
2. Students who are unable to follow school rules or who chronically fail to follow directions of those in charge may have their bus privileges suspended.
3. Students will have a specific bus route and specific bus to ride based upon where they live. A student wishing to ride any other bus will only be allowed to do so through the consent of the Principal. This permission will only be given upon written request from both of the student's parents.
4. Field Trips – All students are required to use district transportation while going to, or returning from, any school sponsored field trip. Permission will not be given to stay at the field trip site or return by any other means than the district provided transportation.
5. Extra-Curricular Events – All students are required to use district transportation while going to any extracurricular event. Students are not allowed to drive themselves to any extracurricular event. Only custodial parents may transport a student home after an extracurricular event. The custodial parent must provide a written note to the coach/sponsor of the extra-curricular activity in order to transport their student home.

Cancellation of School – Should inclement weather require that school be cancelled for a particular day, the announcement will be made through the media. Students and parents can listen to KMOX (1120 AM) on radio, and the three major TV stations in St. Louis. In addition, a recorded message will be sent to parents using the school's automated phone service.

Closed Campus - Students are considered on the campus when they board a school bus in the morning, or when they arrive on school property. Students may not leave campus unless they have been given permission by school administration. Students walking or taking other forms of transportation to school must move onto the campus promptly and are then considered on campus until school is out in the afternoon. Students must sign in/out at the office whenever arriving after school starts or leaving before school ends. Students leaving campus without permission from school administration will face disciplinary consequences

Directory Information – FCHS may, at times, publish student information such as name, address, telephone number, height, and weight, past awards, activities, and parent’s names. This information is generally not considered harmful or an invasion of privacy if disclosed. This information may be used for, but is not limited to, extracurricular activities programs, press releases, and any other form of written communication to the general public. FCHS also routinely discloses directory information to military recruiters and institutions of higher education upon their request. Parents who do not wish for their student’s directory information to be published should present that request, in writing, to the building Principal.

Drills - Fire, Disaster and Lockdown – Drills will be held periodically to help insure the safety of all students attending FCHS. The fire alarm is a ringing of the alarm system. The storm warning, lockdown and code red drills will be announced over the intercom system. Instructions are posted in each classroom for students to follow in case of a drill or an actual alarm. Students are to treat each drill as the real thing and to familiarize themselves with the emergency information in each of their classrooms to help insure their safety and the safety of others.

Equal Rights - Freeburg Community High School District #77, St. Clair County, Illinois provides vocational and educational opportunities for all students who are residents of the district without regard to race, color, religion, sex, national origin, language barrier, ancestry, ethnicity, economic and social conditions, actual or potential marital or parental status, or physical and mental handicap or disability. FCHS recognizes that students may have special needs that come under the categories of Federal IDEA or 504 regulations, and FCHS will address these needs to the limit of the school’s abilities. Students, parents, guardians, employees, or community members should notify any District Complaint Manager, Mr. Greg Frerking or Mrs. Courtney Travous, if they believe that the School Board, its employees, or agents have violated their rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy or have a complaint regarding:

1. Title II of the Americans with Disabilities Act;
2. Title IX of the Education Amendments of 1972;
3. Section 504 of the Rehabilitation Act of 1973;
4. Individuals With Disabilities Education Act, 20 U.S.C. @ 1400 et seq.
5. Title VI of the Civil Rights Act, 42 U.S.C. @ 2000d et seq.
6. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. @ 2000e et seq.
7. Sexual harassment (Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972.
8. The misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children; or
9. Curriculum, instructional materials, programs; or
10. Provision of services to homeless students.

The Complaint Manager will attempt to resolve complaints without resorting to this grievance procedure and, if a complaint is filed, to address the complaint promptly and equitably. The right of a person to prompt and equitable resolution of a complaint filed hereunder shall not be impaired by the person’s pursuit of other remedies. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies.

1. **Filing a Complaint** - A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same sex. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with the parent(s)/guardian(s) of a student. The Complaint Manager shall assist the Complainant as needed.
2. **Investigation** - The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The complaint and identity of the Complainant will not be disclosed except (1) as required by law or this policy, or (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant. Within 10 school days of the date the complaint was filed, The Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time. If a complaint of sexual harassment contains allegations involving the Superintendent, the written report shall be filed with the School Board, which will make a decision in accordance with Section 3 of this Policy. The Superintendent will keep the Board informed of all complaints.

3. **Decision and Appeal** - Within 5 school days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant by U.S. mail, first class, as well as the Complaint Manager. Within 5 school days after receiving the Superintendent's decision, the Complainant may appeal the decision to the School Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the School Board. Within 10 school days, the School Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information for the Board. Within 5 school days of the Board's decision, the Superintendent shall inform the Complainant of the Board's action. This grievance procedure shall not be construed to create an independent right to a School Board hearing. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Hours of Operation – Freeburg Community High School office is open Monday through Friday from 7:30 AM until 4:00 PM while school is in session. Students are not permitted to be in the building or on the high school grounds when school is not in session and/or the office is closed unless the student is involved in an extracurricular activity or under the supervision of or with permission from Freeburg High School staff. Students who are found on school property without cause or permission will be subject to disciplinary action.

Integrated Pest Management Program – This program combines preventative techniques, non-chemical pest control methods, and the appropriate use of pesticides with a preference for products that are the least harmful to human health and the environment. The term "pesticide" includes herbicides, rodenticides, and fungicides. The school district maintains a registry of people who wish to be notified prior to pesticide applications. To be included in this registry, please contact the superintendent's office.

Protection of Pupil Rights Amendment (PPRA) – PPRA governs the administration to students of survey, analysis, or evaluation that concerns one or more of the protected areas under PPRA. Parents may request, in writing to the Principal, a complete description of PPRA.

Student Records – Student records are maintained in the High School Office. The school maintains both temporary and permanent records on each student. The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age certain rights with respect to the student's education records. These rights transfer to the student when he or she turns 18 year of age or enters a postsecondary educational institution at any age. Copies of student files are available to appropriate individuals (i.e. parents and/or students) for \$.35 per page. All inquiries concerning student records should be made in the High School Office. The Principal serves as the student records custodian for Freeburg High School. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day that FCHS receives a request for access. Parents of eligible students must submit to the Principal a written request identifying the record(s) they wish to inspect.
2. The right to request the amendment of the student's education records that the parent or eligible students believes are inaccurate. Parents or eligible students must submit to the Principal a written request that clearly identifies the part of the record they want changed, and specify why it is inaccurate. The Principal will notify the parent or eligible student of the decision to amend in writing. Parents or eligible students may request a hearing if the request to amend is denied.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records. Personally identifiable information may be disclosed to school officials who have a legitimate educational interest without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by FCHS to comply with the requirements of FERPA.

In accordance with the Illinois School Student Records Act 105 ILCS 10/1-10/10, Freeburg High School maintains permanent records on all students for sixty (60) years following graduation, withdrawal, or transfer from the district. The permanent record contains the student's academic transcript, attendance record, and basic identifying information. Temporary records are maintained for five (5) years following a student's graduation, withdrawal, or transfer from FCHS. A student's temporary record includes, but is not limited to Special Education files, teacher anecdotal records, disciplinary information, honors and awards. Students and their parents will be notified at their last known address and/or by public notice when records are eligible for destruction.

Transcripts- Transcripts for current students should be requested from the Guidance office. Parents and eligible students may request removal of college entrance exams from the student's academic transcript.

STUDENT SERVICES

504 – In accordance with the requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA), Freeburg Community High School ensures that individuals with disabilities associated with the district either as students, school staff, or parents of students are not discriminated against as a result of a disability. The Rehabilitation Act of 1973 assures that disabled students have educational opportunities and benefits equal to those provided to non-disabled students. An eligible student under 504 is a student who (a) has, (b) has a record of having, or (c) is regarded as having, a physical or mental impairment which substantially limits a major life activity such as learning, self-care, walking, seeing, hearing, speaking, breathing, working, and performing manual tasks. FCHS will evaluate, identify, and provide free appropriate education to all students who are individuals with disabilities under Section 504. For the district's policy regarding Section 504 and the ADA, grievance procedures, or to make a referral, contact Mrs. Tina Overbey, Social Worker and the district's 504 Coordinator.

Guidance and Counseling – The main objective of the Freeburg Community High School guidance department is to assist students in preparing for their future. We do this by assisting with course selection, providing information on careers, planning of education beyond high school, and working with students to address problems that arise during the high school years. All students are given the opportunity for individual counseling relating to the high school curriculum, college preparatory programs, and career counseling.

Homebound Instruction – In accordance with section 226.300 of the Illinois Administrative Code, Freeburg Community High School provides homebound instruction for students who are unable to attend school due to a medical condition. When a student has a medical condition that will cause an absence for two or more consecutive weeks of school, or ongoing intermittent absences, they may be eligible for homebound instruction. This instruction is instituted on the basis of the medical opinion of the student's attending physician(s) and the evaluation of the student's situation by the school administration. A written statement from the student's physician stating a) the student's condition, b) the impact on the student's ability to participate in education (the student's physical and mental health level of tolerance for receiving educational services), and c) the anticipated duration or nature of the student's absence from school.

If the student's physician, in conjunction with Freeburg High School staff, feel that homebound instruction is the best way to meet the student's educational needs, the amount of instructional time shall not be less than five hours per week unless the physician has certified in writing that the child should not receive as many as five hours per week. Homebound instruction does not replace daily classroom instruction. Students are strongly encouraged to return to school as soon as they are capable of doing so.

The homebound instructor assigned to each student is acting only as a liaison between the student and the regular classroom teacher. The student's regular classroom teacher makes the final evaluation of the student's work and performance. Regular classroom assignments and tests are to be turned in on a regular basis while the student is receiving homebound instruction. Unless special circumstances are brought to the attention of and approved by the school administration, students who fail to turn in assignments, projects, and/or tests after a period of more than two weeks after receiving them will receive a grade of "0" for these assignments, projects, and tests. It is the responsibility of the parent/student to contact the individual classroom teacher if a problem exists in a particular subject area.

Homeless – When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

- a. continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
- b. enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

Social Work Services – The School Social Worker is available to assist students with a variety of concerns including, but not limited to academics, behavior management, relationships and peer conflicts. Mrs. Tina Overbey is available for individual or group counseling, crisis prevention and intervention, social developmental assessments, and information and resource referral. Parents, other students, school personnel, community agencies, or students themselves may refer students to Mrs. Tina Overbey.

Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. Information can be obtained from the school office or school social worker.

Special Education - FCHS offers specially designed instruction to meet the unique needs of students with disabilities. Students who qualify for special education and related services under the federal Individuals with Disabilities Education Act (IDEA) 94 -142 will have an Individual Education Plan (IEP) that guides their educational experience. The IEP is created by a multidisciplinary team of educational professionals, the student's parents, and where appropriate, the student. Students with an IEP may receive alternative disciplinary consequences other than those listed in this handbook. Parents may contact the Assistant Principal or Principal to make requests for the evaluation of their student, or to ask questions regarding Special Education. A copy of parent/student rights and procedural safeguards will be made available upon request.

STAY Team – The Support Team Assisting Youth is a school-based program for students who are experiencing difficulty in school. In order to help a student become more successful in school, the STAY Team uses a systematic approach in assessing what problems are contributing to difficulties. Once the necessary information is gathered, the team creates a plan to address concerns and implements strategies to increase student success. The STAY Team begins this process when it receives a referral. The referrals may come from school staff, a student, or a parent. The STAY Team also acts as a pre-referral committee to screen students referred for special education. If you would like to refer a student to the STAY Team or have questions about the program, please contact STAY Team coordinator Mrs. Tina Overbey, School Social Worker.

STUDENT RULES AND REGULATIONS

The school will fulfill its legal obligations in maintaining student control at school, to-and-from-school, or in the neighborhood of the school, and at all sites where FCHS is a participant in any activity. The Board of Education has set forth well-defined rules for the businesslike operation of our school. These rules are in effect and apply when an enrolled student arrives at his/her bus stop, steps onto school property, or is in attendance at any school-sanctioned event. These rules will be enforced in the best interest of all students in attendance at FCHS. The following student rules and regulations were developed to maintain a safe and effective learning environment. However, not every rule has been, or could be, listed in this handbook. School officials are empowered to develop rules for the safe and effective operation of the school, as they are needed, to deal with any other conduct that is detrimental to the safety, instruction, and educational functions of the district. Students may receive disciplinary consequences for their actions when those actions involve school related activities or school personnel. Students are expected to follow all reasonable requests and directions from staff members.

Activities, Dances, and Special Events at School - Freeburg High School and /or recognized clubs and organizations of the school sponsor dances and other special events for students throughout the school year. FCHS students requesting to bring a friend who is not a Freeburg High School student must have the *Guest Pass For Dances/Special Events* form completed before purchasing a ticket to the dance/special event. This form requires the signature of an administrator of the guest's school or other similar identification of that guest. A minimum grade level for all guests is ninth grade. Permission must be granted by the Administration for all guests over 20 years of age. Students may bring only one guest.

1. All rules contained in the Freeburg High School Code of Conduct applies to dances and special events sponsored by FCHS.
2. Once students or guests enter the school they must remain inside. If the student or guest goes outside the building, he or she will not be permitted to return.
3. State law prohibits any use of tobacco products on school property.
4. No one will be permitted to enter the building showing any evidence of having consumed alcohol or drugs. Students are randomly selected for a breathalyzer test. Guilty students will be subject to disciplinary action.

Assemblies – Students should follow these additional guidelines while attending assemblies at FCHS.

1. Enter the assembly in an orderly fashion and take your seat.
2. Students are to remain seated with the teacher who brought them for the entire assembly.

3. Students should show respect for anyone speaking, or performing, during an assembly by not yelling out or making unnecessary noise.
4. All school rules apply during an assembly

Cafeteria - All students must eat lunch in the school cafeteria. Meals may be purchased in the cafeteria or brought from home. Milk, snacks, and individual portions of the lunch may be purchased separately. Students may not order out, have deliveries made, or bring in food from restaurants for their lunch. If a student has a zero or negative balance they may not charge items from the snack stand. Lunch prices for the 2018-2019 school year will be set by the FCHS Board of Education.

Students should observe the following rules while eating in the cafeteria.

1. Take your place in line, avoid running, pushing, do not cut in line, and do not "save a place" in line for a friend
2. Take care of your own tray, plate, silverware, napkins, and place them in the proper containers. See that the place where you had lunch is clear when you leave it.
3. Do not move chairs.
4. The north, central, and south wings are off-limits during lunchtime. Food or drink may not be taken to the ramp or outside the building during lunch hours.
5. Students are not allowed to leave the cafeteria during lunch.

Door Locking System – Freeburg Community High School has an electronic door system installed to protect the safety of the students and staff. The school's doors will be locked throughout the day except for main doors located on Monroe Street. In the morning, students may enter the school through the cafeteria doors, the band room doors or the main entrance. Once school begins, all students will need to enter through the main entrance doors on Monroe Street and must sign in with office personnel. Any person arriving after the start of the school day must be identified before entering through the security doors.

Field Trips - Students on school sponsored field trips should be aware of the fact that all such trips are considered merely an extension of the classroom and all normal regulations are in effect. Parents will be made aware of the details of the field trip well in advance. No student will be allowed to take part in a field trip without proper parental permission, usually in the form of a signed permission slip. All students who attend a school-sponsored field trip will be required to use district transportation going to and returning from any field trip. Students will not be allowed to use alternative transportation to return from any field trip. The high school office will approve field trips and lists of participants in advance. It is the responsibility of the student to get their assigned work from their teacher before leaving on the field trip. Students with records of chronic absenteeism, discipline problems, or failing grades will not be approved for these trips.

Lockers (Assignment and Care) - A locker will be assigned to each student for their four (4) years in attendance at FCHS. These lockers are the property of the district and are provided at no cost to the student. Students should have no expectation of privacy in school lockers. The school assumes the right to search lockers and their contents at any time with or without your knowledge or presence. Students may not share lockers with other students and should not be jammed in order to allow other students to access the locker. Lockers that are found to be faulty are to be reported to the office. Students are asked to use care in the upkeep and maintenance of lockers.

Passes Within School – All students must have a valid pass from a teacher while in the hallways during class time. Any student who is not in possession of such a pass will be asked to return and obtain one. Students who are out of class without permission will face disciplinary actions.

Permission to Leave School - After arriving at school, a student is not permitted to leave without permission. Students are considered to be at school when they step onto a school bus or school property. Leaving school without authorization, and/or without signing out in the office will result in disciplinary action being taken with that student. Students should follow the following procedure if they must leave school

1. Students should provide a written note, from a parent, stating the reason, date, and time their student should be allowed to leave school. Students should bring this note to the office before school starts. Parents may also call the office to notify FCHS of their students need to leave school. **Due to safety concerns it is highly discouraged that parents call a student out to leave for lunch. Students will only be permitted to leave for lunch if personally escorted by a parent or guardian.**

2. The administration has the right to approve or deny any request to leave school early. Students who are approved will be given a pass to report to the office at the time they are to leave school.
3. The students should present their pass to their teacher when it is time for them to leave and report to the office where they will sign out.

Physical Education Uniforms - It is mandatory that all students wear a P.E. uniform. These may be purchased in October and May. The cost of the uniform is \$15.

Student Parking – By parking on school property, students have given school authorities permission to search their vehicle if a violation of school policy or law is suspected. FCHS does not accept the responsibility for guaranteeing the security of personal possessions in student's vehicles. Students should follow the following guidelines when parking on FCHS property.

1. All students parking on school property must have a valid parking permit issued by FCHS. Any vehicle parked on school property must be registered with the school. Parking permits may be purchased for a fee during registration week, and will be issued by seniority, then by the order in which students return their parking application.
2. Seniors and juniors will have priority for on-campus parking. Sophomores with a current driver's license will be eligible to apply for parking if there are remaining spots following registration.
3. Parking permits must be displayed from the rear view mirror of the vehicle. The permit number must be facing out and be readable.
4. Illegally parked vehicles may be towed at owner's expense.
5. Students must leave their vehicles upon arrival at FCHS and enter the school building.
6. Students may not go to the parking lots, or their cars, during school hours unless they are given permission by school administration.
7. Careless, reckless, or hazardous driving on school property may result in a student losing the privilege to park on school property.
8. Students are responsible for items contained in their vehicle. Any items of contraband found, will be the owner's responsibility

Student Personal Belongings - Freeburg Community High School is not responsible for student personal belongings brought from home, and is additionally not responsible for these items if lost or stolen while at school. Students may not have unauthorized or banned items at school (see page [Infractions and Consequences](#)). Students are strongly discouraged from bringing valuables and/or large sums of money to school with them. While on school property, students are not to leave their belongings (such as backpacks, purses, etc.) unattended in classes, hallways, cafeteria, bathrooms, locker rooms etc. Belongings should be kept locked in an assigned locker or PE locker, when not in the student's possession. Backpacks, purses, drawstring bags and sports bags used to transport books, must remain in the students' lockers for the duration of the school day and are not allowed in the classroom or common areas. FCHS sports bags may be stored in the classroom with the permission of the teacher. Students are not to give their locker combinations out to others.

Video Cameras - The Board of Education authorizes the use of video cameras to identify students and to document the activities of students in order to help ensure safety and order within the school. The administration, and other appropriate personnel who have a legitimate need to know, are authorized to view all recordings for the purposes set forth above. All recordings shall be acquired thru public areas. Persons authorized to view these recordings may show relevant portions of the recordings to students or groups of students, their parents or guardians or groups of parents or guardians to identify disruptive behavior of students and/or to document activities of students. The recordings shall not be used for general showings to individuals or to groups or the media. All recordings shall be used as a student record base and shall be kept in a secure location. Recordings may be preserved by the administration until such time as determined they are no longer necessary.

Visitors - Anyone who is not an enrolled student is required to report to the Principal's office upon entering the building where they must sign-in. The Principal will deny a visitor's pass if the circumstances indicate that such action is in the best interest of the school. Student visitors, who wish to attend with a friend for a day, or portion of a day, are not allowed.

Water bottles - Students are permitted to carry water in a clear plastic bottle throughout the day. All other beverages are to be consumed in the cafeteria or band room during lunch or before school.

ATTENDANCE INFORMATION

Athletics/Extra Curricular: Any student who misses the entire day of school or afternoon classes due to illness or an unexcused absence will not be allowed to attend any extracurricular activity on that day. Students must arrive at school no later than 12:25 in order to be considered present for half a day.

Students with grade deficiencies or with 10 days absence will not be dismissed early for extra-curricular activities, sports, or field trips.

Attendance – Attendance is a vital part of a student's success at FCHS. Students who regularly miss school have a greater chance of academic failure due to loss of classroom instruction. Parents may call 539-5533 to report an absence. To be counted for a full day of attendance a student must be present for seven (7) periods. Students must be in attendance for a minimum of fifteen (15) minutes to be considered present in the class. Students arriving to school unexcused after 8:30 am will have an unexcused absence recorded for 1st period. FCHS will attempt to contact the families of those students who are not in attendance, and for whom no calls or notes have been received, after 9:30 a.m. Any student who has ten (10) consecutive days of unexcused absences will be dropped from FCHS enrollment upon the tenth day of absence.

College Days – Seniors, who are on track to graduate on time, are allowed two days for college visits if they have missed less than 10 days of school. Each day must be approved by the guidance office and the high school principal **two days in advance** and must be used before May 1st with a "College Day Request" form that may be picked up in the guidance office. Students will be responsible for turning in all assignments and making up any tests when they return to school following a college day. Students will not be permitted to take college days during final exams week. Juniors may take two (2) college days during the second semester of their junior year with permission of the Principal. If students do not use college days during the junior year, they do not carry over to senior year. Iron Midget candidates may use a total of two college days their junior year and two college days their senior year without impacting their award.

Excused Absence – School administration has the authority to determine if an absence is excused or unexcused. The following are valid causes for a student's absence from school according to the Illinois School Code: illness, observance of a religious holiday, death in the immediate family, family emergency, circumstances which cause reasonable concern to the parent or guardian for the safety or health of the student, and other situations approved by the School Principal. Doctor or dental appointments within 15 miles of FCHS will be excused for only half a day. **After 10 days of absence all re-admits will require a doctor's note, a current medical prescription or an appointment card.** Only the principal approves deviations from this policy. Students will be given three days to verify an absence is excused before it will be marked unexcused. Students who have an excused absence will be provided an opportunity to make up tests or other work that was missed during their excused absence. All work will be made up at the teacher's discretion but in all cases within the grade period missed. Students should talk with each of their teachers upon returning to school to receive make-up work.

Iron Midget Award - The Iron Midget Award is given to seniors who have perfect attendance during their four years at FCHS. Those students who finish their senior year with perfect attendance for all four years will be recognized at the annual Honors Banquet where they will receive a bronze statue of the Midget mascot.

Students may not be absent from school more than a total of six (6) periods in high school to be considered to have perfect attendance. Students must be in attendance for fifteen (15) minutes in a class to be considered present for that class. Students who miss more than six (6) periods, or who have an unexcused absence, or an out-of-school suspension, will not be eligible for the Iron Midget Award. A total of four (4) College Days during the Junior and Senior years combined may be taken without impacting the Iron Midget Award. (For example, a student may take two (2) College Days their Junior year and two (2) College days their Senior year). The student's Iron Midget Status will also not be impacted for absences to school due to funerals.

Planned Absence – Students may take up to two (2) Planned Absences per school year. The absences combined may not exceed five (5) total days per school year. Students are to retrieve a planned absence form from the High School Office to gain permission for the Planned Absence. The form is to be filled out by the parent/student and then signed by the indicated people at school. Students will not be granted approval for a Planned Absence request if they have been excessively absent during the school year or if they do not turn the completed form into the office a minimum of three (3) days prior to being gone from school. Being absent after being denied permission for a Planned Absence will result in unexcused absences being assigned and may result in disciplinary consequences for truancy.

Unexcused Absence – Any absence from school, which is found not to be valid, will be counted as unexcused. Examples include, but are not limited to oversleeping, hunting, fishing, shopping, getting a driver's license, missing the bus, car trouble, farm work, babysitting, driving parents somewhere, working, etc. Any student whose absence is determined to be unexcused will not be given make-up privileges. This will result in a loss of credit for the work missed in those classes on the days of the unexcused absences. Absences with no communication from home will be given three days for clarification after which they will be recorded as unexcused. Any unexcused absence may be considered as a form of truancy if the circumstances dictate.

CODE OF CONDUCT

The following information is included to provide information about student disciplinary situations at Freeburg High School. Consequences are assigned to students when it is determined the following rules of conduct have been violated. These consequences are assigned at the discretion of the administration of Freeburg Community High School. Any student or parents with questions are encouraged to contact the principal.

Alternative Classroom – Alternative classroom will be used as a supplemental consequence for offenses that can result in out of school suspension. Students assigned to the alternative classroom will be required to read, understand, and sign a rule sheet prior to serving their consequence in the Alternative Classroom. Some components of that rule sheet include but are not limited to severely restrict social interactions with other students, solitary lunch, and being required to work on academic work the entire time. Students will receive credit for work completed in the Alternative Classroom. Students who fail to follow the rules of the Alternative Classroom will be assigned further disciplinary consequences.

Detentions – Detentions are assigned for excessive tardiness to class and for minor discipline problems. Detentions are held during lunch. Failure to be on time will result in the student not being allowed to serve his/her detention at that time. Students should have enough study materials to keep busy. Failure to bring the required study materials will result in the student being dismissed from detention. Failure to serve your detention will result in another detention or Mandatory Saturday School. One Mandatory Saturday School assignment is from 8:00 AM to 11:00 AM on the first available Saturday. Failure to serve Mandatory Saturday School on the assigned date will result in suspension. Referral from detention hall will usually result in suspension. FCHS is not responsible for providing transportation for Saturday School. Students who fail to serve detentions during the school year must serve them in the office over the summer months before they return to school in the fall.

Out-of-School Suspensions, Expulsions, and Disciplinary Removals to Alternative Schools

(Public Act 99-456)

Suspension: Any disciplinary action in whereby a student is removed from classes for a period of 10 days or less.

Expulsion: A disciplinary action taken by the Board of Education whereby a student is removed from school for a period in excess of 10 consecutive school days, but not more than two calendar years

1. Short Term Suspensions (1-3 days)
 - A. Will be used if a student's continuing presence at school would pose: either
 - (1) a threat to school safety; or
 - (2) a disruption to other students' "learning opportunities"
 - B. School officials shall determine what constitutes a threat to school safety or a disruption to other students' "learning opportunities" on a case-by-case basis.
 - C. Suspension decisions must include the act of gross disobedience or misconduct resulting in suspension and a rationale for the duration of the suspension.
 - D. The administration will make reasonable efforts to resolve threats/issues and address disruptions so as to minimize the length of Short Term Suspensions.

2. Long Term Suspensions (4 or more days), Expulsions and Disciplinary Removals to Alternative Schools:
 - A. Will be used if other appropriate and available behavioral and disciplinary interventions have been exhausted and the student's continuing presence in school would either: (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
 - B. School officials shall determine whether appropriate and available behavioral and disciplinary interventions have been exhausted.
 - C. School officials shall determine what constitutes a threat to the safety of other students, staff, or members of the school community and what substantially disrupts, impedes, or interferes with the operation of the school on a case-by-case basis.
 - D. School officials will make reasonable efforts to resolve threats, address disruptions and minimize the length of student expulsions to the greatest extent practical.
 - E. Students suspended from school for more than 4 days will be provided appropriate and available support services during the period of their suspension, as determined by school authorities.
 - F. Expelled students may be referred to appropriate and available support services.

3. Suspended students, including those suspended from the bus without alternative transportation shall have the opportunity to make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify school officials if the student lacks alternate transportation.

All Academic work is due the day the student returns to school following a suspension. Students may also turn in work electronically during the suspension. Individual teachers will determine the time frame in which any test will be made up that was missed during the suspension.

4. Students who are suspended out-of-school may not attend or participate in any school sanctioned activities or practice with athletic teams or other school groups and cannot be on school property without special permission of the principal. A parental conference will be held in person or by phone before the student is allowed to return to school. Parents or students wishing to request a review, or appeal a suspension must contact the Superintendent within ten days of the notice of the suspension. All student rights to due process during the suspension, review, or appeal process will be protected as required by law and district policy. More information regarding suspensions may be obtained from Board of Education policy 7.200, which will be made available by the Principal.
5. Decisions to expel students are made by the Freeburg High School Board of Education as the result of a hearing held for that expressed purpose. Expelled students are forbidden to be on school property at all times. FCHS is not obligated to provide educational services for any expelled student. More information about expulsions may be obtained from Board of Education policy 7.210, which will be made available by the Principal.

Police Involvement – FCHS may call for police involvement in some cases, including but not limited to battery, theft, drugs, vandalism, alcohol abuse, reckless driving, insubordination, disrespect, weapons, arson, etc. When police are called and arrive at FCHS, jurisdiction in the matter is turned over to the police and all constitutional due process rights apply. In cases where incidents are turned over to the police, appropriate disciplinary actions will be taken by FCHS. An attempt will be made to contact the parent/guardian when the police interview students at FCHS.

Removal From Class – If a student is a chronic disruption in a particular class so as to constitute a substantial detriment to the classroom climate, that student will be permanently removed from the class. The administration and particular classroom teacher will closely monitor these situations. The decision to remove a student from a class will depend on the severity and number of classroom referrals received by the student. In most instances, the parents will be asked to meet with the administration and classroom teacher to discuss strategies to change the student's inappropriate behavior prior to removing the student from the class. When a student is removed from class for the remainder of the semester, he/she will not receive credit for the class for that semester. Students are strongly encouraged to avoid this situation, as it will place their graduation in jeopardy. Decisions to remove a student from a class will be made by the administration in consultation with the classroom teacher.

Saturday School – Saturday School will be used as a supplemental consequence for offenses that can result in school suspension, placement in the alternative classroom, or to serve mandatory detention hours.

Students serve Mandatory Saturday School from 8:00 AM to 11:00 AM. Students must arrive before 8:00 AM to serve their Saturday School hours. Failure to be on time will result in the student not being allowed to serve his/her detention on that day. An attempt is made to not schedule Saturday School on three-day weekends, school vacations, etc. Students are required to serve Mandatory Saturday School on the date assigned. Students assigned to Saturday School will be required to read, understand, and sign a rule sheet prior to serving their Saturday School hours. Some components of the rule sheet include but are not limited to severely restricted social interaction with other students and being required to be working on academic work the entire time. Students who fail to bring work, or complete work brought to Saturday School will be given alternate work by the Saturday School supervisor. Failure to work on the materials given will result in removal and school suspension. Students, who fail to follow the Saturday School rules, or arrive late, will be assigned a suspension. Students who fail to serve their Saturday School on the assigned date will receive a suspension. Students who fail to serve Mandatory Saturday School assignments on more than one occasion may be suspended for multiple days. Students who have been suspended are expected to serve Saturday School dates unless told specifically not to by a school administrator.

Special Needs Students - Students who fall under Federal IDEA law 94-142 (those having an IEP) may receive alternative disciplinary consequences other than those listed in this handbook. A list of student rights will be made available upon request. See "Special Education."

Student Rights and Responsibilities – When implementing the guidelines and disciplinary consequences in the code of conduct presented in this student handbook, the administration of Freeburg Community High School will protect all applicable rights and responsibilities of students at FCHS.

Student Searches - FCHS has adopted this policy for the safety and supervision of students, to maintain discipline and order in school, and to provide for the health, safety and welfare of students and staff. To maintain order and security in the school, school authorities may inspect and search places and areas such as lockers, desks, parking lots, and other school property and equipment owned or controlled by the school, as well as personal effects left in those places and areas by students, without notice to or the consent of the student or parent, and without a search warrant. As a matter of public policy, the General Assembly of Illinois finds that students have no reasonable expectation of privacy in these places and areas or in their personal effects left in these places and areas. Refusal to submit to a search of a student's person, locker, or automobile shall be considered an act of gross misconduct.

- a. **Student Searches** – Students or student property may be searched based on reasonable suspicion that a student may have drugs, alcohol, material of a disruptive nature, stolen properties, weapons, items posing a danger to the health or safety of students and school employees, or items evidencing a violation of school policy, local, state or federal law. Reasonable suspicion must be based on facts known to the administration, credible information provided or reasonable inference drawn from such facts or information. The privacy and dignity of students shall be respected during student searches. Searches shall be carried out in the presence of adult witnesses, if such witnesses are available. Students may be asked to empty pockets, bags, wallets, purses, remove jackets, coats, shoes and other articles of exterior clothing for examination if reasonable under the circumstances.
- b. **Lockers** – Lockers are owned and controlled by the school for use and benefit of the students. Lockers are subject to periodic inspection by school officials without notice, therefore students should have no expectation of privacy when using school lockers. Inspections can be held without notice, without student or parent consent, and without a search warrant. At the discretion of the Administration, students may or may not be present during locker searches.
- c. **Automobiles** – Students are permitted to park on school premises as a matter of privilege, not a right. The school retains the authority to conduct routine patrols of the student parking lots. The interior of a student's automobile on school premises may be searched if a school administrator has reasonable suspicion to believe that illegal, unauthorized or contraband items, or evidence of a violation of school policy is contained inside the vehicle. Items found that are in violation of the code of conduct will be the responsibility of the student driver.

Law enforcement officials shall be contacted if a search produces drugs, look-alike drugs, controlled substances, drug paraphernalia, weapons, stolen items, or evidence of a crime, in any case involving a violation of law when a student refused to allow a search, or where the search cannot safely be conducted. Parents may also be contacted. School officials may appropriately discipline a student who refuses to submit to a search.

INFRACCTIONS AND CONSEQUENCES

The consequences listed after each violation are guidelines for the 1st, 2nd, and 3rd offenses. These consequences may be increased or decreased at the discretion of the administration. The consequences in parentheses mean the following (D = detention, a number means the amount of days suspended or assigned to alternative classroom, and E = expulsion). Additionally, these rules and expectations for conduct listed in this handbook are in effect at any and all times students are under the jurisdiction and supervision of the school, or on school grounds. These times may include, but are not limited to, at school sponsored events, traveling to and from school, on field trips, or occur on school property, and other places and situations that have a clear connection to school events and/or activities.

1. **Alcohol** –Student use, possession, solicitation, or distribution of alcoholic beverages is prohibited on school grounds or any time the student is under the jurisdiction of the school. Additionally, students are prohibited from attending school or school sponsored activities while under the influence of alcohol. Students may be asked to submit to a breathalyzer test if there is a suspicion of alcohol use or intoxication (see Breathalyzer policy following the Code of Conduct. (Notification of Police at the discretion of the administration, expulsion)
2. **Arson** - the willful burning of, or attempt to burn any part of any building or property of Freeburg Community High School. (Expulsion and notification of police).
3. **Assembly disruption** - unacceptable conduct which may embarrass the participants or detract from the performance, such as inappropriate comments, throwing coins, whistling, rowdiness, and uncalled for clapping. (D, 1, 3)
4. **Battery** – Battery is also commonly referred to as fighting. Students will be held responsible for this offense when they use or attempt to use violent force against another individual. When these events happen, the administration will investigate the incident to determine the nature of the disagreement and the level of responsibility for the parties involved. Varying levels of responsibility include but are not limited to the following:
 - A. Instigator: the individual who is determined to be responsible for the incident happening. (Suspension and possible Expulsion)
 - B. Participation: an individual who actively and willingly participates in a fight. (Suspension and possible Expulsion)
 - C. Self-Defense: an individual who uses limited force to avoid a fight or restrain another person from attacking him/her. A person responsible for self-defense usually will be heard to declare that he/she is not interested in fighting and wishes to be left alone. (Consequences will vary)
These varying levels are included for informational purposes. Due to the nature of fight situations, each of these levels may not be applicable to any given fight situation. Consequences will be determined based on the unique facts available at the time.
5. **Bus violations** - students are subject to all school rules while on the bus. The driver of the bus has the same authority as a teacher and requires the same respect. Disciplinary consequences may include detentions, suspension of bus privileges, or removal of bus privileges for the remainder of the school year.
6. **Cafeteria** - any activity that creates a disturbance in the cafeteria, such as throwing food, leaving trays, cutting line, or inappropriate table manners. (2D, 1)
7. **Cell Phones/Electronic Devices**- Cell Phones, Smart Phones, Ear Buds, and other Electronic devices may be in possession of students while on campus and used during the following limited circumstances: (1) Before school, during passing periods, and during a student's assigned lunch period; and (2) In a classroom after a student receives specific permission from the teacher.
 - A. The possession and use of cellular phones and acceptable electronic devices are subject to the following rules:
 1. They must be kept out of sight at all times when a student does not have permission to use them.
 2. They must be turned off during academic periods unless the supervising teacher grants permission for them to be used for educational purposes.
 3. When devices are allowed, students should utilize earbuds or have phones in silent or vibrate mode.

4. Phones and electronic devices may not be used in any manner that will cause disruption to the educational environment.
 5. Phones and Electronic devices may not be used in violation of any State or Federal law. (Please see section on Sexting)
 6. Students must comply anytime to a request made by school personnel to cease the use of any electronic device.
- B. This policy specifically prohibits the use of camera cellular phones, personal digital assistants, or any other electronic or photographic device to take, transmit, or record pictures or other images in restrooms, locker rooms or other locations where students and staff "have a reasonable" expectation of privacy.
 - C. Taking or transmitting digital images during classroom activities, in the hallways, or in other common areas is also prohibited without the express permission of the classroom teacher, administrator, staff, or student.
 - D. Using a camera, cellular phone, or any other device to create video or photographs of any school incident that results in a disruption to the educational environment of the school may result in serious disciplinary action.
8. **Cheating** - academic misconduct including the use of unauthorized material, or assistance on tests or assignments. No credit will be given for this work. (1D, 2D, 1)
 9. **Chronic Misbehavior** – Students who consistently break school rules will face more severe disciplinary consequences. Students who are chronically disruptive or guilty of gross misconduct may be recommended to the Board of Education for expulsion.
 10. **Classroom Disruption** - any disruption, interference, or distraction to/from the learning environment of the class, including, but not limited to: talking, throwing objects, making noises, sleeping and or failure to bring necessary materials to class. (D, 2D, 1)
 11. **Community Courtesy** - any behavior that is inappropriate or reflects negatively on FCHS while students are outside the school setting in the community, but under the supervision of FCHS. (D, 1, 3)
 12. **Chromebooks**- Each student in the district will be issued a district owned Chromebook, charger, and carrying case. Each Chromebook and carrying case will contain an asset tag with the student's name and Chromebook number. The Chromebook, case, and asset tags should not be defaced in any way. The Chromebook must be stored in the carrying case when being transferred between classes and when not in use during the school day. Students need to charge their Chromebooks at home and bring them to school fully charged each morning. Chargers should not be brought to school. A charging station is located at the Help Desk in the library where students can charge their Chromebooks before school, after school, during lunch, and any other time the Chromebook is not in use for a class. Students who do not bring their Chromebooks to school or do not have them charged when needed for class will receive disciplinary actions. **All terms and conditions under the Technology Acceptable Use Policy apply.**
 1. First violation- warning issued by the assistant principal or director of technology/parent contacted.
 2. Second violation and each consecutive violation during a semester-a referral is sent to the office.
 3. 1st referral (D)
 4. 2nd referral (2D)
 5. 3rd referral (3D)
 6. 4th referral (Saturday School)
 7. 5th and each additional referral (1)
 8. Additionally, students who leave their Chromebook outside their personal possession will receive an automatic referral. (D)

Working on Google Docs Offline

1. Open Google Docs on your chromebook.
2. Click the 3 lines in the upper left hand corner of the screen (Menu)
3. Select Settings
4. Click the slider for Offline to enable this feature. Click OK

5. When you are offline, you can access your docs by going to Google Drive and clicking on the Doc, Slides, or Sheets document that you would like to work on. It will automatically sync when you go back online.
6. You can also create a new document offline by opening Google Drive and selecting New, Doc, Slide, Sheet. These will also sync automatically when you return online.
13. **Dress Code** – Students are to be covered from the shoulders to mid-thighs. Any form of wearing apparel and any type of grooming which, in the professional opinion of a teacher or administrator, creates a danger, ill health, or a distraction from the learning environment is prohibited. If, in the professional opinion of teachers or administrators, the student arrives at school dressed in a manner which has the potential to disrupt or distract from the educational process or creates a safety hazard, the student will be offered the opportunity to change clothes to those in compliance with this policy, sent home to correct the problem, or given a detention. Any time away from school under this policy will be considered an unexcused absence. Items of clothing that are deemed inappropriate include but are not limited to those that: display profanity; contain inappropriate sexual connotations, make sexual references, or contain drug, alcohol, or tobacco references, advertisements, or pictures. Examples of specific articles of clothing that are prohibited include but are not limited to: Pants worn below the waist, slippers, pajama pants, headwear, sunglasses, spaghetti strap tops, tank tops and clothing with holes in it. This list is not intended to be an all-inclusive list of examples of banned clothing. Additionally, wallet chains are permissible, provided they are not excessively long. Other chains are prohibited. If in doubt about an article or clothing, don't wear it. Additionally, students need to dress appropriately for cold weather and building temperature. The use of blankets during the school day is not allowed.
14. **Driving Violations** - improper or unsafe operation of a motor vehicle on school property, to and from school, or at any school activity. (Loss of parking privileges)
15. **Drugs** - The following information is specific to drug offenses and their prevention. FCHS bans the following activity related to drugs: possession, solicitation, distribution, being at school under the influence of or after just having used and/or ingested drugs, use of drugs on campus, and possession of drug paraphernalia. Students are also prohibited from possessing or being under the influence of medical marijuana while at school. Drugs are defined as any stimulating, depressing, or behavior altering substance (or look alike substance). This policy includes a ban on the use of medication without the knowledge and/or involvement of school nurse or other appropriate school personnel. Students found responsible for committing these above described acts of misconduct will be suspended from school for ten (10) days and recommended to the Board of Education for expulsion from school. Police will be notified at the discretion of Freeburg High School Administration. In some cases a student will be offered the opportunity to participate in a drug dependency assessment and required treatment in lieu of expulsion. The treatment provider must be in a facility/program approved by the school district administration and Board of Education. This option will be extended at the discretion of school administration. Factors influencing this decision will include but not be limited to the severity of the drug related misconduct and the student's previous disciplinary record prior to the drug related misconduct. Participation in this option will be optional on the part of the student and his/her parents. Any and all costs related to the assessment and/or treatment will be paid by the parents. If the student does not meet the requirements of the assessment and/or treatment program, he/she will be immediately recommended to the Board of Education for expulsion from school.
Note: If a student exhibits behaviors that indicate he/she may be under the influence of alcohol or other drugs, he/she will be referred to the nurse's office, social worker or administrator. The nurse, social worker, and administrator will jointly conduct a physical assessment of the student. The assessment will include a standard field sobriety test. If this assessment causes the team to suspect the student is illegally under the influence of a chemical substance, the administration will notify the student's parents. The FCHS administration has the authority to utilize the District's breathalyzer to evaluate the presence of alcohol. A professional drug test is necessary to prove or disprove the presence of other illegal drugs. Parents must have their student tested at a lab designated by FCHS. The names of the approved facility can be obtained from school administration. This test must be performed on the same day as the assessment was done at FCHS. If any test or assessment is positive for alcohol or other drugs, or the parent and student refuse the tests, the student in question will be assigned appropriate disciplinary consequences. If the test results are negative, the District will reimburse the parent(s) the cost of the test and expunge the suspension from the student's record.
16. **Extortion** - forcing other students to surrender things of value, service or money, unless both parties enter into the agreement freely and without the presence of an implied threat or expressed threat.

17. **Extra-curricular Offenses** – students responsible for violating school rules at school-sponsored activities will be subject to disciplinary consequences. These consequences will include detentions, suspension, and expulsion. Additionally, students may be denied the opportunity to attend these activities due to their behavior.
18. **Fireworks/Stink Bombs** - possession or use of any exploding or smoke device, or any device, which is intended to expel foul odors, on school property.
19. **Forgery** – to falsify information. This includes changing grades, having someone other than your legal guardian sign a note or call the school to excuse you from school, and misrepresenting other data.
20. **Gambling** - to gamble for money or other valuables on school property. Disciplinary consequences will be based upon the circumstances involved with the incident.
21. **Graduation Ceremony** – Freeburg Community High School considers student’s participation in the annual Graduation ceremony to be a privilege. If, in the opinion of the administration, a student’s cumulative record of behavior warrants such action, he or she will be denied the opportunity to participate in the Graduation ceremony.
22. **Hall courtesy** - excessive noise, running, pushing, blocking traffic, etc. (D, 1)
23. **Harassment** - by word or act or any electronic means provoking a student to the point of being emotionally upset or leading to a possible fight. This includes making threats or intimidating other students. Harassment of any nature should be brought to the attention of the teacher in charge or to any other staff person. Feel free to use the (1-800-477-0024) Violence Tip Hotline number. (D, 1)
 - a. *Inappropriate sexual behavior* - inappropriate comments, gestures, advances or touching that is unwanted by the victim that could be interpreted as sexual in nature. This is a serious offense, and should be reported immediately to the nurse, counselor, or principal.
 - b. *Cultural harassment* - inappropriate comments or actions, such as hand signals or symbols that demean a particular culture, religion, race, or group.
 - c. *Hazing* – demeaning behavior towards other students.
 - d. *Slander/libel* - to spread rumors or gossip verbally, or in writing to purposely defame the character of another student. (D, 1)
 - e. *Name-calling* - to call other students degrading or disrespectful names. (D, 1)
 - f. *Threatening* –
 - a. *True threat* – a threat made to intimidate another student or to verbalize an intent to harm
 - b. *Idle jest* – threatening comments made between friends in a playful or joking manner (D, 1)
 - g. *Bullying* – to use one’s size or perceived status to coerce others to do what they would not do voluntarily. A bully may use violence, noise, coercion, threats, intimidation, fear, or other comparable conduct or by any electronic means. Students, who demonstrate behaviors that may put them at risk for aggressive behavior, such as those defined in this policy, may be referred to the appropriate district personnel for intervention steps to prevent any such activity. Students who are guilty of Bullying will be required to meet with the school social worker. Parents will also be contacted by school administration. (2, 5, 10)
24. **Horseplay** - undue pushing, shoving, hitting, etc. done in jest that may cause an accident or a fight to result. (D, 1) Should an injury occur the person(s) responsible may be suspended. Destruction of property as a result of horseplay may result in student(s) being charged for repair or replacement of damaged items.
25. **Littering** - to willfully throw trash items on school property or on private property to and from school. (D, 1)
26. **Loitering** – maintaining a presence in areas of the school that have been deemed off limits to students. This includes, but is not limited to, being in the hallways during lunch or staying in the parking lot before school. (D, 1)
27. **Multiple Offenses** – a student may be guilty of several offenses during one incident. Each offense carries a separate disciplinary consequence, which may be added together.
28. **Obscenity** – Using obscene, profane, vulgar, lewd, or uncivil language in verbal expressions, in writing, in drawings, or in gestures. This includes any act that offends commonly recognized standards of sexual conduct, such as possession of obscene pictures. (D, 1, 2)

29. **Obstructing Justice** - to withhold information, lie to protect yourself or another student, or to act as a lookout to keep friends from being caught for a rules violation. **False Report** - making false accusations, falsely reporting incidents, or telling a lie that would affect the welfare of others. Consequences will vary based on the unique facts of the situation and the seriousness of the circumstances.
30. **Plagiarism** – to falsely submit or use another’s material or work and present it as your own for academic credit. This would include copying work from another person, books, the Internet, or any source, and turning the work in as if you had written it. No credit will be given for this work. (1D, 2D, 1)
31. **Public Display of Affection (PDA)** - any bodily contact other than holding hands is not appropriate behavior at school. (D, 1)
32. **Respect for authority** – this applies to all employees of the school district.
 - a. *Insubordination* – the direct and willful failure to respond appropriately, or refusal to carry out a reasonable request by school personnel
 - b. *Disrespect* – to insult, call derogatory names, question the authority of, or in other manner abuse verbally or in writing any member of the school staff on or off school property. This includes but is not limited to posting inappropriate comments or pictures of staff members or district employees.
 - c. *Physically assaulting a staff member.* (Expulsion and notification of police)
33. **Sexting** - Sending, receiving or possessing sexually explicit or otherwise inappropriate pictures, videos or images on any electronic device while on school property. Students in possession of devices suspected to contain this type of material will have the device confiscated by the administration who will turn the device over to the police for investigation. (Suspension and possible Expulsion)
34. **Sexual Harassment & Teen Dating Violence Prohibited** - Sexual harassment of students is prohibited. A person engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of sexual or sex-based nature, imposed on the basis of sex, that:
 1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student’s academic status; or
 2. Has the purpose or effect of:
 - a. Substantially interfering with a student’s educational environment
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person’s alleged sexual activities. The term sexual violence includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Teen Dating Violence Prohibited - Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Making a Complaint; Enforcement -Students are encouraged to report claims or incidents of sexual harassment, teen dating violence or any other prohibited conduct to Mr. Greg Frerking or Mrs. Courtney Travous. A student may choose to report to a person of the student’s same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

35. **Tardiness** – Tardiness is an unauthorized and/or unexcused late arrival to school or class. Students are required to be at school on time, and they are required to be in class at their assigned seat and prepared to participate in class activities when the bell rings. Tardiness is considered to be a very serious offense due to the class disruption it causes. Upon a student's fourth, and each consecutive, tardy to a class in a semester a discipline referral will be sent to the office for the student. Tardies will be counted as a cumulative number in all classes for disciplinary actions. Disciplinary actions for tardiness may include, but are not limited to, detention, Saturday School, and suspension. A parent conference will be called after a student's eighth (8th) tardy referral in all their classes during a semester. Any student arriving to class more than fifteen (15) minutes late must have a readmit slip from the office and will be given an unexcused absence for that class.
1. 1st tardy to a class during a semester – warning issued by teacher.
 2. 2nd tardy to a class during a semester – Teacher/Student conference.
 3. 3rd tardy to a class during a semester – Teacher/Parent contact.
 4. 4th and each consecutive tardy to a class during a semester – student sent to the office with a tardy referral.
- Tardy referrals will be counted as a cumulative number from all classes when determining disciplinary actions.
5. 1st tardy referral reported in all classes (D)
 6. 2nd tardy referral reported in all classes (2D)
 7. 3rd and 4th tardy referrals reported in all classes (Saturday School)
 8. 5th and each additional tardy referral reported in all classes (1)
36. **Theft** – the act of taking or acquiring the property of others without their consent. This also includes accepting or possessing stolen property. Disciplinary consequences will be based on the amount of stolen property.
37. **Tobacco** – possession or use of tobacco on school property or at any school activity away from FCHS. This includes any form of smokeless tobacco, juuls, vapor pipes and electronic cigarettes or e-cigarettes.
38. **Truancy** – an unauthorized absence from school for which there is no legitimate explanation or reason for absence. Every effort will be made to have students who are truant from school serve their disciplinary consequences in the Alternative Classroom to encourage regular attendance.
- a. *Skipping school* - partial day and full day
 - b. *Closed campus violation* or leaving school without permission
 - c. *Skipping a class* or leaving class without teacher permission (2D, 1, 2)
 - d. *Chronic unexcused absence from 1st period*: Any student arriving to school in the morning more than fifteen (15) minutes late with an unexcused tardy will be given an unexcused absence for 1st hour class in addition to a tardy for that class period. A student will be referred to the office after the fourth unexcused absence to 1st hour. (2D, 1, 2)
39. **Unauthorized activities would include the following:**
- a. *Unauthorized petitions* - to circulate or distribute petitions without prior consent of the school administration. (D, 1, 2)
 - b. *Unauthorized student protests* - the act of protesting or demonstrating which results in the disruption of the normal educational process. (D, 1, 2)
 - c. *Inciting others to violence or disobedience* - by word, act, or deed giving encouragement to others to be violent or disobedient, or to encourage demonstrations or protests that disrupt the normal educational process of the school.
 - d. *Unauthorized sales* - to sell or attempt to sell, or distribute items not approved by the Principal to any person on school property. (D, 1)
 - e. *Public school secret societies and gangs or gang activities are prohibited.*
40. **Banned Items** – Possession of noisemakers, chains, cigarette lighter, water shooting devices, laser pointers, Hoverboards, or any other items that divert attention from the education process are not to be on school property. These items will be confiscated. The student's parents or legal guardians may retrieve these items from the Assistant Principal's Office. These items will be destroyed after 30 days if they are not retrieved. (2D, 1, 2) School officials have the right to search a student's book bag, coat, purse, locker, wallet, car, and etc. if there are reasonable grounds that the student may have violated school rules.

41. **Vandalism** - the willful destruction of property belonging to others. This includes writing on desks or walls, tearing up bus seats, tampering with fire safety equipment, and with sprinkler systems. Students will be assigned disciplinary consequences based on the amount of damage done. Accidental damage, such as window breakage will result in the student being charged for repairs but will not result in disciplinary action.
42. **Vending Machines** – Students may use the vending machines only before and after school hours, and at lunchtime. Use at other times will result in detention being assigned. There is to be no food or drink in class, unless given specific permission by a teacher for a special event in that class.
43. **Weapons** – A student who uses, possesses, distributes, purchases, or sells an explosive, firearm, knife or other bladed instrument, or any other object that can reasonably be considered a weapon on any school grounds, in any school bus, or at any school-sponsored activity will be expelled for at least one year but not more than two years. In addition, any student who makes a threat towards other students, faculty, staff or the school as a whole to commit an act of violence using any form of weapon listed below could face expulsion. At the administration's discretion, the Freeburg Police may also be contacted.

For purposes of this rule, "weapon" shall include, but not limited to:

- any type of "firearm," as defined in 430 ILCS 65/0.01, whether loaded or unloaded.
- Any type of "ammunition," as defined in 430 ILCS 65/1.1.
- Any type of "explosive material," as defined in 225 ILCS 201/1003(b).
- Any type of knife or pocket knife.
- Any type of billy club, brass knuckles, metal stars, or metal pipes.
- Any object which substantially resembles any of the objects listed above,
- Any object, which is actually used to cause bodily harm to another person, attempted to be used to cause bodily harm to another person, or used to threaten bodily harm to another person.

BREATHALYZER POLICY

In the interest of protecting the health and safety of students and fulfilling the district's custodial responsibility for its students, additional efforts appear necessary to prevent students from attending school and school sponsored activities after having consumed alcoholic beverages. The administration of Freeburg Community High School intends to administer a breathalyzer test during the school day to any student who for whom reasonable suspicion exists of being under the influence of alcohol. The administration will also administer breathalyzer tests to students (and their guests) who attend extra-curricular functions and school-sponsored events. The following sections describe how the breathalyzer will be used at Freeburg Community High School.

During the School Day:

A Freeburg High School administrator may require any student for whom reasonable suspicion exists of being under the influence of alcohol (or for whom reasonable suspicion exists of having consumed alcohol) to submit to a breathalyzer test. The breathalyzer test will be administered by an administrator or trained designee in the presence of an administrator. Administrators and/or school staff may determine reasonable suspicion of student alcohol use by observing one or more of the following indicators: slurred speech, unsteady gait, impaired motor control, unruly or erratic conduct, and/or smell of alcohol on breath, clothing or person.

1. Any student for whom reasonable suspicion exists of being under the influence of alcohol will be directed to a private screening area for the breathalyzer test. A student who tests positive (any reading above 0.00) will be given a second test after a waiting period of five (5) minutes.
2. If the second test is also positive, the school official will detain the student until the parent/guardian arrives. The student will be sent home and suspended out-of-school for ten (10) school days. All other rules and procedures related to FCHS alcohol policy of the handbook also apply.
3. If the student has tested positive and the parent or guardian cannot be reached, a district administrator will detain the student in the high school office until arrangements can be made to get the student home safely. This may include calling the law enforcement officials.
4. If a student refuses to take any breathalyzer test as provided by this policy, the student's parent or guardian will be contacted and asked to meet with school administration. Parents may be asked to take the student home. Refusal to submit to the breathalyzer test is a form of insubordination. The administration may consider the refusal and all other evidence to determine whether or not the student is intoxicated or has consumed alcohol, and impose the same sanctions as if the student tested positive.

5. If the breathalyzer test is negative: the student will be returned to class and resume regular activity if the administrator does not suspect the use of other drugs. If the administrator has reasonable suspicion regarding the use of other drugs a thorough investigation will be conducted.
6. If any student for which reasonable suspicion exists for intoxication or use of alcohol leaves the scene against an administrator's request: (1) law enforcement officials will be contacted immediately, (2) the parent or guardian will be notified, (3) disciplinary action will be taken based on the unique circumstances of the situation.

School Sponsored Events:

The administration will determine at which school –sponsored events and extracurricular activities the Breathalyzer test will be used. These events will include, but are not limited to, dances, concerts, athletic events, etc. Students attending school-sponsored events may be required to take a breathalyzer test prior to entering the event. The administration will determine the manner by which students will be selected for testing: entire group (e.g. all students attending), random selection (lottery style, suspicion less), or based on individualized reasonable suspicion. FCHS Administration reserves the right to test a student based on individualized reasonable suspicion even if the student may have had a negative test result at said event.

1. Any student who tests positive (which will hereafter be defined as any reading above 0.000) will be given a second test after a waiting period of five (5) minutes. Students initially testing positive will be directed to a private screening area for the second breathalyzer test.
2. If the second test is also positive: (1) the student will be denied entrance to the event, (2) detained by school officials until parents/guardians arrive to take the student home, (3) will be suspended out-of-school for ten (10) school days and will not be allowed to attend any school sponsored extracurricular event for one calendar year from the date of the positive testing. Consequences will be assigned in accordance with the District's general disciplinary policies.
3. If the student has tested positive and the parent or guardian cannot be reached, a district administrator will keep the student in a private location at the event until arrangements can be made to get the student home safely. This may include calling law enforcement officials.
4. If a student refuses to take any breathalyzer test as provided by this policy, he or she will not be admitted to the event and student's parent or guardian will be contacted and requested to take the student home. Refusal to submit to the breathalyzer test is a form of insubordination. FCHS administration may consider the refusal and all other evidence to determine whether or not the student is intoxicated or has consumed alcohol, and impose the same sanctions as if the student tested positive.
5. If any student for which reasonable suspicion exists of intoxication or use of alcohol leaves the scene against an administrator's request: (1) law enforcement will be contacted immediately, (2) the parent or guardian will be notified, (3) disciplinary action will be taken based on the unique circumstances of the situation.
6. If the breathalyzer test is negative: the student will be admitted to the event and resume activity if the administrator does not have reasonable suspicion regarding the use of other drugs. If the administrator has reasonable suspicion regarding the use of other drugs a thorough investigation will be conducted before the student is admitted.
7. The term "student" also includes all guests of students enrolled at Freeburg High School. The same testing procedures apply to guests of students. Guests of students testing positive on a breathalyzer test will be denied admittance to the event, and a parent/guardian and/or law enforcement officials will be contacted to transport the guest home safely. If the guest is of school-age, the administrator listed on their guest permission slip will be contacted and notified of the positive test result. The guest will be banned from any future attendance at FCHS sponsored events. Freeburg High School students found to have knowingly brought a guest under the influence of alcohol may be subject to disciplinary action.

TECHNOLOGY ACCEPTABLE USE POLICY EXTRACURRICULAR CODE OF CONDUCT

All use of the District technology shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. This Authorization does not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. The failure of any user to follow the terms of the Authorization for Electronic Network Access will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Terms and Conditions

1. **Prohibited Activities** - The following uses are disallowed:
 - a. Illegal activities, including violation of copyright or other contracts, or transmitting any material in violation of any U.S. or State
 - b. Violation of the FCHS 77 Code of Conduct
 - c. Cyberbullying and Harassment
 - d. Academic dishonesty
 - e. Non-School Use during instructional classroom time
 - f. Vandalism
 - g. Violation of security
 - h. Violation of privacy
 - i. Impeding others' use
 - j. System Modification
 - k. Using the network while access privileges are suspended or revoked
 - l. Commercial use, political lobbying, and other restricted activities - as communicated by the IT Department and FCHS 77 Administration.
2. **Disallowed Systems** - To protect the integrity of the Freeburg High School network, the IT Department reserves the right to disallow installation of, use of, or access to any hardware, software, or network service. The following systems may not be installed on or accessed through Freeburg High School computers or networks except by the IT Department in service of official school business:
 - a. Peer-to-peer file sharing systems
 - b. Network Analyzers
 - c. Proxy Servers
 - d. Remote Desktop Clients
 - e. Network Intrusion Tools
 - f. Crackware
 - g. Game Console Emulators
3. **Accessing Filtered Internet Sites**

In compliance with the Children's Internet Protection Act (CIPA), FCHS 77 filters all content considered obscene (as defined in section 1460 of title 18 of the United State code or harmful to minors, taken to mean any content that

 - (a) appeals to prurient interest in nudity, sex, or excretion
 - (b) depicts, describes, or represents, in an offensive way with respect to what is suitable to minors, a sexual act, content, or lewd exhibition, and
 - (c) lacks serious literary, artistic, political, or scientific value to minors.

Additional content deemed inappropriate are blocked at the school's discretion. Users may not attempt to circumvent content restrictions. Requests for modifications to filtered sites for school-related purposes may be made to the Director of Information Technology, who will confer with the appropriate academic division head to approve or disallow access.

4. Communication & Publishing

- a. Content - Students must communicate only in ways that are appropriate and respectful. All messages must comply with the FCHS 77 Honor Code and not violate the rules outlined under Prohibited Activities or elsewhere in this policy.
- b. Email and Messaging - Students may only send messages to approved recipients and only for academic purposes.
- c. Distribution Group Use - Only authorized users may send messages to the FCHS 77 E-mail Distribution Groups.
- d. Printing - FCHS 77 has a long term goal of becoming a paperless environment. If printing is absolutely necessary and permission has been given, all efforts must be made to conserve printing supplies.

5. Privacy

- a. Ownership of Information - FCHS 77 retains ownership of its communications and computing facilities. Messages, documents, and other information residing on FCHS 77 e-mail, voicemail, file servers, and end-user computers are legally the property of FCHS 77.
- b. Information Retention - FCHS 77 regularly backs up all of its servers, including e-mail and file servers.
- c. Logging - FCHS 77 actively logs user activity on its IT resources.
- d. Supervision and Monitoring - Privacy of information residing on or passing through FCHS 77 systems is respected during normal system administration. However, FCHS 77 reserves the right to examine any data found on the school's information networks in order to protect the well-being, safety, or security of any student or other person, or to protect property. FCHS 77 may examine the contents of individual digital content without prior notice and will monitor these resources.
- e. Legal Proceedings - Electronic data is subject to legal discovery proceedings. FCHS 77 must comply with any court order demanding production of any electronically held data.
- f. Illinois Public Act 98-129 provides school districts with legal authority to acquire student login and password information for social networking platforms. FCHS 77 Administration reserves the right to secure student login and password information to their social networking platforms. This would occur in the event the administration has reason to believe a student used social networking as part of breaking a rule at FCHS. In these instances students will be required to supply accurate login and password information or be subject to more significant disciplinary consequences.

6. Computing Device Procedures

- a. Protection - Students are responsible for protecting their computing devices at all times.
- b. Security - Devices must be either attended or safely stored so as not to get damaged. or stolen. Devices must be taken home each night during the school year.
- c. Classroom Use - Devices are provided as educational tools and must be brought to school fully charged each day.
- d. Students may only use Devices when explicitly directed to by the teacher and only for purposes directly related to the lesson in which students are engaged. All other uses are considered disciplinary infractions.
- e. Personalization - students may not personalize the equipment with any markings, stickers, or other decorations. Students may not remove these or any other school or manufacturer-affixed identification labels. Students should inform the IT Service Center if any provided identification labels are missing or become unreadable.
- f. All students are expected to maintain the overall working condition of their issued Chromebook to the best of their ability. In the event the device breaks or is not functioning correctly it is the students responsibility to bring the device to the director of technology for repair. Repairs that are considered normal wear and tear or accidental damage beyond the students control will be covered by the school with the following exceptions:
 - 1. One screen replacement due to breakage will be covered per year per student.
 - 2. One case replacement per 4 year term per student will be covered due to normal wear.

- g. In the event a student's device needs repair due to one of the above conditions or due to student negligence (determined at the discretion of the administration or director of technology), including but not limited to: device out of case, throwing device, closing headphones in between keyboard and screen more than once, etc. a fee will be incurred by the student to repair the device. Fees will be up to the cost to replace the entire device if it cannot be repaired.
 1. Screen replacement - \$40
 2. Lost/damaged charger - \$30
 3. Lost/damaged spine - \$10
 4. Damaged keyboard - \$40
 5. Replace entire chromebook - \$220

7. Personal Equipment

- a. Both to ensure the integrity and reliability of the school's network and to protect student equipment, students are not permitted to bring their own computers, computer peripherals (such as printers, Web cameras, scanners, and similar), or network equipment to school unless use of such equipment has been recommended by an FCHS 77 Teacher in coordination with the student and his or her parent(s)/guardian(s) and/or as part of an IEP.
 - b. In rare circumstances, students may be granted permission to connect to the FCHS 77 network from their personal computing device as part of their IEP. These instances must be approved by the Director of Information Technology to meet the following criteria for the protection of the FCHS 77 network: (1) The device must meet FCHS 77 specifications. (2) must be secured by the IT Department for safe use on the network, including installation of virus protection and lock-down to prevent additional software installations.
 - c. FCHS 77 cannot be responsible for theft of or damage to personal equipment.
8. **No Warranties** – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
9. **Indemnification** – The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any breach of the Authorization.
10. **Reporting** - Students should report any violation of this policy to a teacher. Sharing concerns and reporting issues should begin with the student's advisor. Violations of this Responsible Use Policy are referred to the appropriate Division Head and will be handled through the FCHS 77 discipline system.

EXTRACURRICULAR ACTIVITIES

BELIEF STATEMENT

It is the belief of Freeburg Community High School District that participation in extracurricular activities and organizations is a vital part of a student's high school experience. The District also believes that participation in the following activities and organizations is a privilege and not a right. To that end, Freeburg High School requires that the conduct of student participants in extracurricular activities be exemplary at all times. This Code is intended to protect the health, safety, and welfare of all students who participate in extracurricular activities at Freeburg Community High School. This code is also intended to ensure that any participant's conduct, in and out of school, shall not reflect negatively upon Freeburg Community High School.

Athletic Participation: The following information is specific to academic and other requirements for eligibility to participate in Athletic Extracurricular Activities:

1. Students are prohibited from failing more than one (1) class per week to be eligible to participate. Ineligibility shall be for 1 week at a time, Sunday through Sunday.
2. Students must have earned at least 2½ credits the previous semester. Approved summer school courses or correspondence courses may be used for these credits. Ineligibility shall be for the entire succeeding semester. This requirement does not apply to incoming freshmen.
3. Students enrolled in home schools are not permitted to participate in FCHS extra-curricular activities.

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN ATHLETICS EXTRACURRICULAR ACTIVITIES

1. **Athletic Physical:** All student participants in athletics are required to have a physical, completed within the previous twelve (12) months, on file.
2. **Health Insurance:** All student participants in athletics are required to have either legitimate proof of health insurance or a waiver of health insurance before being allowed to practice or participate in any sport.
3. **Attendance** – Team members who wish to participate in an athletic event on a given day must be in attendance a minimum of the last half of that school day. 150 minutes of instruction constitutes a half-day of attendance. Students must arrive at school no later than 12:25 in order to be considered present for half a day. Students who are not in attendance the last half of the school day will not be permitted to participate in athletic activities on the day they are absent. Students may participate in athletic activities if they are absent from school because of a college day, school sponsored field trip, or have pre-approved permission from the Principal. These arrangements must be made before the student absence occurs.
4. **Drug Testing** - All students participating in extracurricular drug testing are subject to random drug testing. The FCHS Drug Testing program is governed by BOE Policy 7.300. A copy of this policy is available from the Administration. **Refusal to submit to a test when selected will result in a one calendar year suspension from all extracurricular participation.**
5. **Weekly Athletic Eligibility** – To be eligible to participate in athletics, a student is prohibited from failing more than one class per week. Failure to maintain that minimum standard shall make that student ineligible for athletic participation for the succeeding week (Sunday through Saturday). A student who is ineligible under the weekly check may become eligible when he/she regains a passing grade in the necessary number of classes per week.
6. **Semester Athletic Eligibility** – To be eligible to participate in extracurricular activities, a student must have earned a minimum of 2 ½ credits during the previous semester and shall have maintained a minimum Grade Point Average of 1.83/5.0 scale for that same period. Failure to maintain that minimum standard shall make that student ineligible for extracurricular participation for the entire succeeding semester. A student may count pre-approved summer school or correspondence course credits towards credit earned for the previous spring semester. This policy does not apply to incoming freshmen.
7. **Performance-Enhancing Testing** - A signed agreement by the student and the student's parent or guardian authorizing random performance enhancing substance testing and recognizing the dangers of drug use.

All rules of the Illinois High School Association will apply except when exceeded or appropriately superseded by Board Policy or FCHS Student/Parent Handbook rules.

ELIGIBILITY REQUIREMENTS FOR NON-ATHLETIC EXTRACURRICULAR ACTIVITIES

Non-Athletic Extracurricular Activities – For the purpose of this policy, extracurricular activities are those school-sponsored activities, clubs, and organizations that are not directly linked to the curriculum or classroom instruction. Therefore, extracurricular activities that are exempt from this eligibility policy are those activities in which a student who participates is eligible to be credited with a grade or points for an approved and related FCHS class or course. Approval to be an exempt non-athletic extracurricular activity shall only be granted by the Board. Current non-athletic extracurricular activities that are exempt from the above eligibility requirements are: FCHS Band and Chorus concerts and performances that are assigned by the instructor for grade.

Also, due to the special and unique nature of these events, the Homecoming Dance and Prom are not included under this definition as “extracurricular activities” and, as such, are excluded from the above referenced Eligibility Requirements for Non-Athletic Extracurricular Activities.

Dual Participation - Student Athletes interested in Dual Participation must complete a contract. By signing the contract, the Student, Coaches and Student's Parents agree to the following rules and regulations for Dual Participation:

1. Students are expected to attend all practices and games for both sports unless there are conflicts.
2. If there are conflicting games, then the student participates in their primary game.
3. If there is a conflict between a game and a practice, the student participates in the game.

4. It is both Head Coach's responsibility to minimize practice conflicts.
5. If a student signs a contract to participate in dual sports and quits one of the sports, they are automatically removed from both sports.
6. Dual participants who become academically ineligible will not be permitted to participate in either sport for the time they are ineligible.
7. Students with multiple weeks of ineligibility will be required to meet with the AD/Administration to determine their future as a dual participant.

Insurance Waiver Forms for Athletics - All students who participate in competitive athletics must purchase authorized school insurance or sign a waiver form indicating that an adequate medical plan is maintained at home. This must be completed prior to the first practice session, as students shall not be allowed to begin practice for a sport until either proof of insurance or the waiver is on file.

Interscholastic Sports Program - The competitive sports program at FCHS is a well-rounded program that is designed to appeal to both boys and girls. We encourage students to participate. FCHS competes in the Cahokia Conference and all play-off tournaments of the Illinois High School Association. The following sports are offered:

Fall: Football, Boys Cross Country, Girls Cross Country, Boys Golf, Girls Golf, Girls Volleyball, Boys Soccer, and Cheerleading

Winter: Boys Basketball, Girls Basketball, Boys Bowling, Girls Bowling, and Cheerleading

Spring: Boys Track and Field, Girls Track and Field, Softball, Baseball, and Girls Soccer

IHSA Team/Individual Participation in Sports not offered at FCHS - Freeburg Community High School is a member of the Illinois High School Association (IHSA). As part of this organization, FCHS offers high school students the opportunity to participate in the following Illinois High School Association recognized sports; Football, Boys/Girls Golf, Boys/Girls Cross-Country, Girls Volleyball, Boys/Girls Soccer, Boys/Girls Basketball, Boys/Girls Bowling, Boys/Girls Swimming, Baseball, Softball and Boys/Girls Track.

Whereas FCHS offers a wide variety of sports for students to choose from, individual students may wish to participate in IHSA sponsored activities not offered at FCHS. FCHS recognizes and supports individual students who wish to participate in other IHSA sponsored activities. Students who wish to participate in an IHSA sponsored activity, as an individual representing FCHS, must do so under the following guidelines:

1. FCHS will assume responsibility for all IHSA required entry fees to IHSA sponsored activities
2. FCHS will assume no responsibility for any other costs incurred, or related to, any individual activity not already approved by the Board of Education. This includes, but is not limited to, transportation, equipment, uniforms, facility usage, coaching, or any other costs related to the individual's participation in the IHSA sponsored activity.
3. Any student who wishes to participate as an individual at an IHSA sponsored activity must be approved by Board of Education prior to beginning participation.
4. Individual participants must adhere to all IHSA rules, policies, terms and conditions.
5. Individual participants must adhere to all FCHS Extracurricular Code of Conduct rules and grade requirements.
6. Individual participants must meet all IHSA residency requirements.
7. Parents/Guardians of individual participants assume all liability related to their students involvement in the IHSA sponsored activity.
8. The individual must have a current insurance form and physical on file with FCHS.
9. The individual acting as the coach/sponsor must be approved by the Board of Education and meet all IHSA Qualifications of Coaches By-Laws.
10. All correspondence and activity scheduling in regards to the actual IHSA event must be conducted through the FCHS Athletic Director's office.
11. All practice events prior to the actual IHSA event are the responsibility of the individual or his/her parent/guardian and do not have to be cleared by FCHS.
12. If two or more students wish to participate as individuals in IHSA sponsored activities, all of the above guidelines must be followed.

IHSA Participation Limitations (By-law 3.050) states any school wishing to participate as a team must participate in six (6) interscholastic contests, but under By-Law 3.050 Section 108 (Individuals in State Series), individuals may enter a state series championship as an individual without meeting the six-contest rule.

Student Athlete Concussions and Head Injuries - A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game will be removed from participation or competition at that time. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.

EXTRACURRICULAR CODE OF CONDUCT RULES

Code Coverage

This code of conduct covers the use, possession, or sale of alcohol; the use, possession, or sale of tobacco products; the use, possession, or sale of marijuana; the use, possession, or sale of controlled substances; and the possession of drug paraphernalia. Additionally, this code covers theft, vandalism, and the conviction of a misdemeanor or felony.

Confirmation Sheet

All students who participate in extracurricular activities will be required to sign a sheet in confirmation that they have read and understand their obligation under these rules and penalties covered in this code. Parents of participants are also required to sign the Confirmation Sheet. This sheet is to be signed prior to the student's first practice or event in a given extracurricular activity. The student shall not be required to sign the Confirmation Sheet more than once during his or her high school career. Students shall not be permitted to practice or participate in extracurricular activities before signing the Confirmation Sheet.

Code Minimums

This Code of Conduct establishes minimum penalties for the infractions listed. Coaches/Sponsors may create more strict penalties for their individual activities but are not permitted to lower the stated penalties. Coaches/Sponsors who establish higher penalties must submit a copy to the Board of Education prior to the first day of practice and must abide by those rules throughout the remainder of that specific season.

Rules Duration

This Code of Conduct is in effect from the first day a student participates in a Freeburg High School extracurricular activity until that student graduates from Freeburg High School. These rules are in effect for 365 days a year, twenty-four hours a day, and shall be considered cumulative, even in the event of a student withdrawing and re-enrolling at a later time. The rules apply for the length of the student's enrollment in Freeburg High School. Consequences are cumulative for the entire four years the student is enrolled at FCHS.

Rules Infraction Guilt

The administration and Board of Education of Freeburg Community High School District 77 believes participation in extracurricular activities is a privilege and not a right. To that end, it is also the belief of the District that agreeing to meet the requirements contained within this Code of Conduct carries with it the responsibility of student self-monitoring and self-reporting infractions. Students are expected to report to the administration and/or their coach or sponsor when they commit infractions of this Code of Conduct. Self-reporting is defined as informing the administration and/or coach or sponsor of an infraction prior to the administration initiating a discussion with the student regarding the infraction. Every effort will be made by the administration to allow students to report their infraction(s) of the Code of Conduct.

In the event of self-reporting the consequences listed on the Penalty Sheet for First Offenses will be reduced by half. In the event a student does not self-report an infraction, in order to be considered guilty of an infraction the student must be seen by an adult employee of District #77, or be arrested and convicted by the court system and/or plead guilty to the charge thereof, or be seen by a law enforcement officer, or admit the infraction to a coach, athletic director or school administrator, or evidence provided through photograph or electronic images. Parents or guardians may report their own students.

Decision to Penalize Notification and Review Process

All individuals, including the student, respective coaches/sponsors, parents/guardians, Athletic Director, Assistant Principal, Principal, and Superintendent will be appropriately notified of any violation of the Code of Conduct and subsequent disciplinary consequences. Any decision rendered by the Assistant Principal or Principal may be appealed to the Superintendent.

Included Sports, Organizations, Clubs, and Activities

The following Code of Conduct applies to participants in activities governed by the Illinois High School Association (Interscholastic Sports), Cheerleading, and any organization, club, or activity available at Freeburg Community High School.

Rules Infractions and Penalties Guidelines

These guidelines apply to all rules infractions and penalties that follow:

1. The student must finish the extra-curricular activity in good standing, in which the penalty was served.
2. If a student is involved in more than one extracurricular activity, full penalties will be assessed in each activity they are involved in at the time of the rules infraction.
3. Students will not be permitted to serve penalties during sports in which they have not previously been a participant.

Clarifying Example:

Student A is a junior volleyball player. She has played only volleyball during her high school career. In December (after her junior volleyball season) of a given school year she is found responsible for being in possession of alcohol. In March of that school year she decides to join the track team. Student A will not serve consequences for the December alcohol offense during track season because she had not previously participated in track. Student A's consequences will be served during her senior volleyball season.

Rules Infractions and Penalties

A. These rules are specific to the use, possession or sale of alcohol and the use, possession or sale of tobacco products.

1. **First Infraction:** The student will not be allowed to participate in the next scheduled event or competition as prescribed on the Penalty Sheet.
 - (a) The penalty will begin on the date immediately following when guilt is proven or admitted. The penalty must run consecutively.
 - (b) The penalty will be consistent to the highest level that the student attains and must be served against that level.
 - (c) Anytime there is an underclass level preceding a varsity level activity on the same day, they will both be considered as one (1) game/meet/match/competition or performance. Therefore, a JV level participant, who is also a varsity participant, must miss both games/meets/matches/competitions and performances on that specific date to meet the penalty requirement.
 - (d) The student will be allowed to continue to practice during this period of time unless serving an out-of-school suspension.
 - (e) If the infraction occurs outside of a student's sport or activity season, the penalties will be served when the student starts his/her next sport or activity provided the student had previously participated in that sport or activity.
 - (f) In the case of a student being injured or ill, the penalty will be served when the athlete returns to school or is medically released to participate.
2. **Second Infraction:** The student will not be allowed to participate in the next scheduled events or competitions as prescribed on the Penalty Sheet listed under APPENDIX 2.
 - (a) The student will be referred to any support services at school.
 - (b) The two infractions are cumulative and are not confined to one season, activity, or school year.
 - (c) The student's parents/guardians must participate in a meeting to include the student, the Principal, Assistant Principal, and the athletic director or sponsor/coach of the activity before reinstatement will be recommended.
 - (d) If the infraction is for the same offense, the student must participate in a documented rehabilitative program. School approval must be given to the rehabilitative program selected by the student before participation in any sport or activity may begin.
 - (e) If this second infraction occurs while the student is not actively involved in a sport or activity, then the suspension will occur in the next activity he/she participates in.

3. **Third Infraction:** Banned from any further extra-curricular participation.
 - (a) No reinstatement process other than the appeal process provided by the Extra-Curricular Council will be permitted.
- B. These rules are specific to the unlawful use, possession or sale of controlled substances, the use, possession or sale of marijuana, or the use, possession or sale of drug paraphernalia.**
 1. **First Infraction:** The student will not be allowed to participate for one (1) full calendar year in any extracurricular activity, from the time guilt is proven or admitted. The student must participate in an approved rehabilitation program.
 - (a) The student may only be reinstated by a council which must include the Principal, Assistant Principal, Athletic Director, and selected coaches/sponsors and parents/guardians. The student's parents/guardians must meet with the council before reinstatement will be recommended.
 2. **Second Infraction:** The student is banned from further extracurricular participation.
 - (a) No reinstatement process other than the appeal process will be permitted.
- C. These rules are specific to the SALE of a controlled substance, marijuana, or drug paraphernalia.**
 1. **First Infraction:** The student shall be banned from further participation in extracurricular activities.
 - (a) No reinstatement process other than the appeal process will be permitted.
- D. These rules are specific to theft and/or vandalism.**
 1. **First Infraction:** The offense will be reviewed by the Extra Curricular Council, and the penalties will be assessed based on that review.
 - (a) Law enforcement agencies may be notified.
 2. **Second Infraction:** The student will not be allowed to participate for one (1) full calendar year in any extracurricular activity from the time guilt is proved or admitted.
 - (a) The student must participate in a documented rehabilitative program. The school must approve this program.
 - (b) After the year suspension, a council that must include the Principal, Assistant Principal, Athletic Director, and selected coaches/sponsors may only reinstate the student. The student's parents/guardians must meet with the council before reinstatement will be recommended.
 - (c) The multiple infractions are cumulative and are not confined to any one sport/activity or school year.
 3. **Third Infraction:** The student shall be banned from all extracurricular activities.
 - (a) No reinstatement process other than the appeal process will be permitted.
- E. These rules are specific to the conviction of a misdemeanor or a felony.**
 1. The conviction of a misdemeanor or a felony will be reviewed by the Extra Curricular Council. Consequences for the infraction will be assigned based upon that review.
- F. These guidelines are specific to conduct at off campus-facilities in cases where a student is representing Freeburg Community High School.**
 1. Conduct that detracts from the image and/or perception of FCHS will be evaluated by the Extra-Curricular Council. The Council will determine consequences for this conduct. Examples of this type of conduct include but are not limited to theft from a business establishment, disturbing the peace, embarrassing conduct, and other types of unacceptable conduct in public places while representing FCHS. Students are held to the highest standards of behavior in public when acting as a representative of FCHS.

EXTRA-CURRICULAR COUNCIL APPEAL PROCESS

Purpose Statement: The purpose of the Extracurricular Council Appeal Process is to provide students who participate in extracurricular activities (both athletic and non-athletic) and their parents an opportunity to request an appeal of a disciplinary consequence assigned for a student violation of Section A, Sub point 3; Section B, Sub point 1; Section C, Sub point 1, and Section D, Sub point 3 of the 2011-2012 Extracurricular Code of Conduct.

The District's position is that in such instances of misconduct, student-athletes are appropriately assigned long-term suspensions from participation in Extracurricular activities. However, the Extra-Curricular Council Appeal Process provides students and parents an opportunity to be presented with another option.

The Council's purpose in this function is to provide a possible alternative for the student to participate in, if he or she desires. A student who requests a decision from the Council regarding conditions for his/her reinstatement is not required to accept by the Council's proposed alternative. Rather, the student may choose between the options of complying with the recommendation of the Council, or of complying with the conditions of the original disciplinary consequence.

Methodology: The following guidelines outline the process by which the appeal hearing and the Council's decision and recommendation will take place:

1. The Extra-Curricular Council will not decide, or hear testimony, on a student's guilt or innocence of the misconduct that led to the original suspension.
2. The Extra-Curricular Council will hear testimony from the administration as to the violations that have led to the student's original suspension from participation.
3. The Extra-Curricular Council will hear testimony from the student and his/her parent/guardian(s) as to why the original suspension should be modified or reduced. This testimony may be done verbally in person, or in writing.
4. The student and/or his/her parent/guardian(s) will not ask questions of, or cross examine, the Extracurricular Council during the presentation of their testimony.
5. The Extra-Curricular Council will deliberate in private to reach its decision on the appeal request and its recommended conditions for reinstatement.
6. Students and their parents/guardian(s) must agree that all decisions made by the Extra-Curricular Council are final, and that no other appeal is available. As stated above, the student is not required to follow the conditions decided upon by the Council and may decide to abide by the original consequence for the violation.
7. Any student who indicates willingness to abide by the conditions set by the Council in his/her situation and is later found to be in violation of these conditions, or who is later found to be in violation of the Extracurricular Code of Conduct during and/or after the term of suspension will be suspended from participating in any extracurricular activity at FCHS for the duration of his/her high school career.

The Extra-Curricular Council may decide to reduce the length of the suspension for any student who follows the above appeal process. In addition, the Extra-Curricular Council may suggest additional conditions, including but not limited to the following:

1. Participation in a documented rehabilitation program approved by FCHS.
2. Minimum GPA requirements to be attained and maintained by the student.
3. A reduced suspension that may be tied to conduct at school and good attendance.
4. Students may be required to perform community service activities for a duration of time to be determined by the Extra-Curricular Council.

All decisions made by the Extra-Curricular Council are final. A student's failure to comply with the conditions required by the Council will nullify the decision of the Council and reinstate the original disciplinary consequence.

Review Process

If the student or parent/guardian is not satisfied with a decision regarding a student being found responsible for violating the FCHS Extra-Curricular Code of Conduct and/or the assignment of consequences the student and/or parent(s) will have the opportunity to request a review of the situation by the Principal and/or the Superintendent. If the Principal has not been involved in the investigation and/or decision to that point the review process will begin with the Principal. If the parties involved are not satisfied with the decision of the Principal they may request a review by the Superintendent. If the Principal has been involved in the investigation and/or decision to that point the review process will begin with the Superintendent.

EXTRA-CURRICULAR CODE OF CONDUCT PENALTY SHEET

The following provides information regarding consequences for violating the Extracurricular Code of Conduct at Freeburg Community High School.

<u>Activity</u>	<u>1st Offense</u>	<u>2nd Offense</u>
Art Club	4 weeks	1 calendar year
Baseball/Softball	8 games	1 calendar year
Basketball/Cheerleading	6 games	1 calendar year
Bowling	4 matches	1 calendar year
Cross Country	4 meets	1 calendar year
Dance Team	4 weeks	1 calendar year
Drama Club	4 weeks	1 calendar year
FBLA	4 weeks	1 calendar year
Freeburg FFA Chapter	4 weeks	1 calendar year
FCCLA	4 weeks	1 calendar year
Winter Guard	1 performance	1 calendar year
Football/Cheerleading	2 weeks	1 calendar year
Golf	4 matches	1 calendar year
Industrial Arts Club	4 weeks	1 calendar year
Literary Club	4 weeks	1 calendar year
Math Team	4 competitions	1 calendar year
Model UN	1 competition	1 calendar year
National Honor Society	4 weeks	1 calendar year
SADD	4 weeks	1 calendar year
SAVE	4 weeks	1 calendar year
Scholar Bowl	4 meets	1 calendar year
Science Club	4 weeks	1 calendar year
Service	4 weeks	1 calendar year
Soccer	4 games	1 calendar year
Spanish Club	4 weeks	1 calendar year
Pep Band	4 performances	1 calendar year
Student Council	4 weeks	1 calendar year
Track	4 meets	1 calendar year
Volleyball	6 matches	1 calendar year
WYSE	4 weeks	1 calendar year
Yearbook	4 weeks	1 calendar year

EXTRACURRICULAR DRUG TESTING PROGRAM

FCHS conducts a random drug testing program for all students who participate in extracurricular activities. This program applies to all students who participate in both athletic and non-athletic extra-curricular activities. The full policy governing this program is BOE Policy 7.300. Copies of the policy are available upon request in the high school office.

CURRICULUM DATA

Admission Requirements to Illinois Colleges and Universities - The Board of Higher Education has established statewide minimum admission standards for public colleges and universities in Illinois (Junior Colleges such as SWIC are not included in this category). The following high school subjects are required of freshmen entering community college transfer programs and public universities.

Units

- 4 English (emphasizing written and oral communications and literature)
- 3 Social Studies (emphasizing History and Government)
- 3 Mathematics (Algebra 1, Algebra 2, & Geometry)
- 3 Science (laboratory sciences)
- 2 Foreign languages (2 years of the same Foreign Language), Vocational, Music or Art

NCAA and NAIA Eligibility - Student athletes who would like to be eligible to play and earn scholarships at the college level must be well acquainted with the eligibility guidelines established by the National Collegiate Athletic Association (NCAA) and the National Association for Intercollegiate Athletics (NAIA). Every four year college with an athletic program belongs to one of these organizations that oversees eligibility status. Colleges that are part of the NCAA Division I or II are allowed to award athletic scholarships, as are all NAIA schools. Students typically need to have completed 16 approved core academic classes in high school, these include select English, math, science, social studies, and foreign language courses; and have earned a minimum of a 2.3 GPA in these courses. They also use a sliding scale based on the core GPS to determine the ACT or SAT score required to meet eligibility standards. It is important for any student-athlete who has these aspirations to discuss them with the guidance counselors early in their high school career to make sure that the student is taking the necessary number of approved courses, maintaining the minimum GPA, and meeting all NCAA and NAIA registration deadlines. The requirements to play sports and receive scholarships at the junior college level are much less stringent.

Courses for College Credit - Freeburg Community High School offers courses that students may take for college credit. Currently FCHS offers four types of opportunities for college credit. They are as follows:

1. **Advanced Placement (AP) Courses**: Advanced Placement courses are courses designed to prepare students for the Advanced Placement exam in that subject matter. AP Exams are provided by an organization known as The College Board. Students performing well enough on the AP Exam are able to receive college credit for their score. All public universities in the state of Illinois will award college credit for an AP score of 3+, out of a possible 5. Contact the Counseling Department for the cost of the test. The cost of the test is set by the College Board, and is to be paid by the student in order to take the exam. FCHS currently offers AP Courses in US History, Calculus, and U.S. Government. Students who wish to take an AP exam in a course not offered at FCHS should contact their guidance counselor to explore the possibility.
2. **Saint Louis University 1818 Courses**: Students enrolled in SLU 1818 courses have the opportunity to earn college credit directly through Saint Louis University. The student is responsible for paying the tuition cost directly to Saint Louis University. FCHS currently offers 1818 courses in English, Physics ,Biology, Psychology, and Chemistry.

Pre-requisites are in place for both AP and 1818 courses. Please consult the FCHS Curriculum Guide and your guidance counselor for information about enrolling in these courses.



3. **SWIC Dual Enrollment**: Students may earn college credit through (SWIC) Southwestern Illinois College for the following vocational courses; welding $\frac{1}{2}$ and $\frac{3}{4}$, and manufacturing $\frac{1}{2}$. Students enrolled in one of these courses are considered SWIC students. The grades they earn in these classes are used to calculate their college GPA. Students who earn very low grades may place themselves in jeopardy of being ineligible to receive financial aid their first semester at SWIC due to a low grade. All of these classes are free.
4. **SWIC Running Start**: Running Start is a dual credit program for qualified high school students to attend Southwestern Illinois College for their junior and senior year. The program meets the requirements for both a high school diploma and an Associates of Arts or Associates of Science degree. Students would be required to take at least 5 classes per semester, or 32 credit hour per year. Many of these classes would be requirements to fulfill either the state of Illinois and Freeburg High School graduation requirements or the SWIC associates degree requirements. Students would be able to select some elective courses for the remaining classes. A detailed explanation of the course requirements can be found on the FCHS website. The cost of this program is currently \$4724 per year for tuition and fees; students would be responsible for the cost of textbooks as well as transportation. Students who participate in the Running Start program take all their classes at SWIC and cannot also take classes at FCHS. These students are allowed to participate in extracurricular activities as allowed by their college course schedule.

College Credit - Students interested in enrolling in courses taught at a college or university campus setting, who are not dually enrolled, must be granted approval. Approval may be granted to a) allow the student to be off FCHS' campus to attend the class and/or b) receive high school credit from FCHS for the course. Enrollment will be restricted to advanced courses not offered at FCHS in order to enhance a student's educational experience. If approval is granted, the student takes the responsibility to pay the full cost of tuition to attend the course. Approval to attend the class and/or receive credit from FCHS will be based on the following criteria and conditions of enrollment. This list is not intended to be all-inclusive. Each situation and request will be considered individually.

1. The student must present to the Principal written approval from his/her parents to attend the course.
2. A total program equivalent to a full-time high school student must be approved by the High School Principal and maintained by the student.
3. The college course must be scheduled so that the student does not need to leave FCHS to attend the course and then return to FCHS for high school courses.
4. In order to receive high school credit for the college course, the student must provide proof of successful completion of the course by presenting either a grade report or transcript from the college.
5. Students who attend Freeburg High School less than full time as a result of their college course enrollment are not eligible to participate in activities sanctioned by the Illinois High School Association.
6. When high school credit is granted, FCHS will grant one-half ($\frac{1}{2}$) credit per three (3) semester hour college course.
7. The maximum amount of high school credit a student may obtain in this manner toward graduation is one (1) credit.
8. Grades earned in off-campus college credit classes will not be used in calculating high school class rank or GPA.

College Entrance Exams - Students who wish to apply to four year colleges need to take one of the nationally recognized college entrance exams, either the ACT or SAT. All juniors will take the SAT in the spring as part of the state mandated assessment program. Students may elect to take either of these exams at other times throughout the year. Additional tests are paid for by the student and all registration is done online with the testing agency. FCHS hosts numerous national test dates throughout the year in order to provide students with the best possible testing environment.

Students interested in applying to highly competitive universities are encouraged to thoroughly research admission requirement of those schools. Some elite institutions may require or strongly recommend SAT Subject Test in addition to either the ACT or SAT. These tests are offered on a limited number of dates throughout the year, so students should plan these test as early as possible.

Correspondence/Online Courses - Seniors may take a correspondence/online class at their own expense through an institution accredited by the North Central Association of Colleges and Secondary Schools. Up to one credit will be accepted towards graduation, but not for calculating GPA or class rank. Grades must be received at FCHS by May 15th for the credit to count towards the graduation ceremony. Any student turning in grades for a correspondence/online course after May 15th will not be allowed to participate in graduation ceremonies.

Dropping of Classes at Semester – Students may drop a class at the semester break only if they have failed the class the first semester, or if they have an exceptionally sound reason for requesting to drop a class at semester and transfer to another class. Students who have not failed the class the first semester must have the permission of the Guidance Counselor in order to drop a class and enroll in a different class the second semester. Students will not be permitted to transfer or drop a class after the withdrawal deadline without permission from the principal. Due to the technical nature of some classes, student may not be able to enroll late or transfer in mid-year.

Early Graduation – Students interested in graduating prior to the completion of their 8th semester are expected to discuss their intent with both the guidance department and High School Principal. A written request to graduate early must be submitted prior to November 1st of their junior year. The request should detail the reason for the need to graduate early and the student's plans upon graduation. Permission for early graduation is granted by the Board of Education.

8th Grade Algebra 1 – Students attending Freeburg High School who completed Algebra 1 during their 8th grade year and are enrolled in Geometry as freshmen can apply to have Algebra 1 placed on their transcript. No high school credit would be earned for this class, but the class would appear on the transcript for college admissions purposes.

Gifted Education – Freeburg Community High School provides opportunities for students who are designated as Gifted Students. Students achieve the designation of gifted by either scoring at the 98th percentile or above on national standardized tests given at FCHS or by achieving a class rank in the top ten percent of their class. Examples of standardized test given to FCHS students are the PSAT 8/9, PSAT 10 and SAT. Opportunities open to Gifted Students are the Saturday Scholars program and the annual Gifted Class held each June. More details are provided about these activities throughout the course of the year. These activities may change or be altered from one year to the next.

Standardized Assessment Program

- A. PSAT 8/9 – Placement test given to all incoming freshmen during the fall of their eighth grade year.
- B. PSAT 10 - Preliminary Scholastic Aptitude Test, given to all 10th grade students to gauge preparedness for college and provide access to test preparation services.
- C. Illinois Science Assessment - Mandatory state assessment given to all Biology 1 students in the spring.
- D. American College Test (ACT) – College placement exam that is offered on seven national test dates.
- E. Scholastic Aptitude Test (SAT) - College placement exam created by the College Board. All juniors will take this test in April, during the school day, at no cost to them as required by the state of IL. Additionally offered on six national test dates.
- F. SAT Subject Test - Some highly competitive universities strongly encourage and/or require applicants to provide scores from a number of SAT Subject Test. Students planning to apply to elite colleges should research the admissions requirements early in their high school career and work with the guidance counselors to plan for these tests.
- G. PSAT/NMSQT – Preliminary Scholastic Aptitude Test / National Merit Qualifying Test. Offered in October to interested juniors. This is the first step in securing a National Merit Scholarship.
- H. AP (Advanced Placement Tests) – Test in History, Calculus, and US. Government and Politics for college credit. Test fees are determined by the College Board. Tests are issued in May.
- I. Accuplacer - Students who plan on attending a community or vocational school may need to take the Accuplacer to determine initial course placement. Interested seniors will be given the opportunity to take this test at SWIC in February.
- J. Armed Services Vocational Aptitude Battery (ASVAB) - Students interested in pursuing military service opportunities must first obtain an admissible score on the ASVAB. The guidance counselors will work with recruiters from the various military branches to make this test available to interested students. Students who would like to take the ASVAB should speak with a guidance counselor to make arrangements and connect with the desired military recruiter.

Homeschooled Students – Freeburg Community High School does not recognize grades earned while a student is being homeschooled. If the Illinois State Board of Education (ISBE) recognizes the homeschooling program, FCHS will recognize credit earned in a home school. Upon entry into FCHS, the home-schooled student may be required to take placement tests to accurately determine the appropriate academic schedule for the student. Home-schooled students must attend FCHS for a minimum of two (2) consecutive semesters in order to graduate from FCHS. Home-schooled students, while attending the homeschooling, are not eligible for participation in IHSA sanctioned activities for FCHS, or participating in other extracurricular activities offered at FCHS.

Objectionable Required Curriculum – Parents and/or students who object to the content of portions of FCHS' curriculum are expected to report their objection to the administration. Parents and students are asked to use the Uniform Grievance Procedure Form available in the office.

Notice to Parents Regarding Family Life and Sex Ed. Classes - This change is made necessary by Public Act 98-441, which requires that sex education classes be age appropriate, medically accurate, and discuss both abstinence and contraception as a means to prevent pregnancy and sexually transmitted diseases.

PE Exemption - Juniors and Seniors not wishing to take PE may be exempt if they are in an athletics program, enrolled in band, or behind in academic course credits for graduation. Students may also be exempt from PE if they are enrolling in academic **and/or** vocational courses required for an institution of higher learning, provided that failure to take such classes will result in the students being denied admission. Students with disabilities that participate in adaptive athletics outside of school may also be exempt. A form is available in the guidance office.

Registration of Students - The following procedures will be followed in the registration of students for the subsequent school year. These procedures are specific to students already enrolled in Freeburg Community High School and not designed for transfer students or 8th grade students entering FCHS for the first time. Procedures for those students can be found elsewhere in this Handbook.

1. Students are expected to be familiar with FCHS' graduation requirements and course descriptions.
2. Students will meet with their Guidance Counselor during the course of the year to discuss current and future classes as well as plans for after high school.
3. Pre-registration will take place for 9th, 10th, and 11th graders in February of each school year.
4. FCHS will establish a registration day for each class of students in August of each year. This day will entail the updating of enrollment information, paying class fees, etc. More details of this day will be provided in a letter mailed to the student's home during the summer.
5. The Guidance Counselor and High School Principal will make the final decision, where necessary, regarding the placement of students in classes.
6. FCHS reserves the right to change a student's schedule for the purposes of balancing class sizes or because of other adjustments made to the master schedule.

Schedule Changes - All schedule change requests are to be made through the guidance office. Students are to follow the following steps when requesting a schedule change.

1. No schedule changes will be permitted after the eighth school day in the fall semester or the fifth school day in the spring semester unless initiated by the teacher, counselor, or administrator. See the Guidance Counselor for approval for all schedule changes.
2. Some changes may require administrative approval. Late transfers into vocational class may not be granted due to safety considerations.
3. All schedule changes require parental approval.
4. Students who do not submit course request forms in February will not be allowed schedule changes in August, unless it is necessary to meet a graduation requirement.

Student Aides – Only seniors are permitted to serve as aides to teachers. The student's counselor and the Principal must approve this arrangement. Students must fill out a request form, available in the counselor's office, in order to be considered for an aide position. Student aides receive no academic credit for the assignment. A minimum cumulative GPA of 3.5 is required. Students who are behind in credits toward graduation will not be granted permission for an aide assignment.

Study Halls - Students **may not** take a study hall under the following conditions:

1. The student is an aide.
2. The student needs to take a required course in order to meet graduation requirements.

3. The student needs to retake a class they have previously failed.
4. The Student is behind in credits for graduation.

FCHS does not guarantee that students will be able to take a study hall due to restrictions on the number of study halls and restrictions on study hall sizes. Students are strongly encouraged to enroll in an elective class of their choosing. Students will not earn credit towards graduation for taking a study hall.

Summer School – FCHS does not offer summer school classes for credit recovery or to get ahead in classes. The guidance counselors work to find reasonable options for students who have failed required classes. Students who would like to take additional courses over the summer are encouraged to speak with the guidance counselors to explore their various options.

Weighted Classes - FCHS has a two-tiered system for awarding weighted credit to students who choose to pursue courses with increased rigor. Courses which provide students with the opportunity to earn college credit in core subject areas are granted an AP/Honors weight. Those courses are : College Biology, AP US History, AP Calculus, AP US Government, College Psychology, College Chemistry, College Physics and College English. Courses which are of an increased complexity and beyond those required for graduation or college admission are awarded an Honors weight. Those classes are: English 2 Accelerated, College Preparatory English, Anatomy/Physiology, and Trigonometry/Pre-Calculus. The course of study in all weighted courses is highly rigorous with elevated expectations and requiring significant work outside of school. Not all students will qualify for enrollment in these courses. There are no weighted courses offered at the freshmen level. Students are encouraged to learn about the required prerequisites for enrollment in these courses from their guidance counselor.

GRADING

Grading System (Credits and Grades) – Credits are recorded on the student’s transcript at the conclusion of each semester. All classes include a final exam that counts for 20% of the semester grade. FCHS does not use quarter grades, but instead calculates a cumulative grade throughout the semester. This score is counted as 80% of the semester grade. Grade Point Averages (GPA) for class rank purposes are also calculated at the conclusion of each semester. Students earning grades of Incomplete are responsible for making arrangements with their instructor(s) to complete the course. Incompletes not completed within four (4) weeks of the start of the following semester will be recorded as failing grades. Students who need more than four (4) weeks must have the permission of both the teacher and High School Principal.

Freeburg Community High School’s grading system is as follows:

Letter Grade	Quality of Work	Quality Points
A=90-100	Superior	5
B=80-89	Above Average	4
C=70-79	Average	3
D=60-69	Below Average	2
F=59 and below	Failing	1
I	Incomplete	0

Computation of grade point average and rank in class --- Averages will be determined on the basis of grades as indicated above. Grade points earned will be calculated according to the number of credits attempted. The following is an example of how the grade point average is determined on a semester basis.

Course	Semester Grade	Credit	Point Value
English 1	B	.5	4
Accounting	C	.5	3
Small Engines	B	.5	4
History	F	.0	1
Art I	A	.5	5
Phys. Ed.	C	.5	3
-----	-----	-----	
	6	2.5	20

Quality points earned divided by number of subjects taken equals the student’s average. Example: 20/6 = 3.33. Drivers Education is not included when determining grade point average and class rank.

Weighted GPA - The GPA at FCHS will be calculated as follows:

1. An unweighted GPA will be calculated for all classes. (Base GPA)
2. Additional points will be added to the Base GPA as follows:
 - o AP/Honors classes will be awarded .25 for each AP/Honors course.
 - o Advanced classes will be awarded .10 for each Advanced course.
 - o This total is divided by the number of semesters in which the student has been enrolled. (Honors Points)
3. The sum of the Base GPA and Honors Points becomes the student's overall Weighted GPA.

AP/Honors classes include: College English, College Chemistry, College Physics, College Psychology, College Biology, AP Calculus, AP US History, AP US Government.

Advanced classes include: English 2 Accelerated, College Preparatory English, Anatomy & Physiology, Trigonometry/Pre-Calculus.

Examinations, Senior Exemption Policy – Senior students in the fourth year with appropriate credits may be exempt from **Fall & Spring Semester Final Exams** based on the following criteria:

1. Seniors must follow the FCHS attendance policy to remain exempt from taking finals. Any absence past 10 days must have documentation provided by a medical doctor to be excused.
2. Students must be in attendance fifteen (15) minutes in a class to be considered "present."
3. Cannot have any unexcused absence in the class. Students who arrive to school unexcused after 8:30 a.m. will have an unexcused absence recorded for 1st hour.
4. Students must have an A or B in a class to be exempt from that final.
5. Cannot have received any detentions.
6. Cannot have been suspended in or out of school, or from extra-curricular activities.
7. The weighted grade in AP classes will be used to determine eligibility. A "C" would be a "B" for calculating exemption status.
8. Exemption is on a per class basis.
9. If the senior wishes, the exam may be taken on a "no penalty" basis – that is, no grade reduction.
10. The date for Senior grades for exemptions will be determined by the Administration. These grades may not be final, since some work may still need to be done.

Honor Roll – Freeburg Community High School establishes an Honor Roll at the conclusion of each semester. The purpose of the Honor Roll is to recognize those students who have achieved high academic performance for the previous quarter. The Honor Roll is based solely on the student's academic performance for the given grading period. In order to earn Honor Roll status, the student is required to meet the following criteria:

1. Achieve a grade point average of 4.0* or above, and earn no grade lower than a "B" for the given semester.

*Driver Education and off-campus college credit courses are not used when calculating the grade point average.

Progress Reports and Report Cards - FCHS will digitally send out progress reports every three weeks and send out report card after each semester. Outstanding bills will be sent out every month. Students who owe fees may receive their report card late. The final semester grade is recorded on the student's official transcript that is sent to colleges, and also kept in the student's permanent file.

GRADUATION REQUIREMENTS

24 CREDITS

<u>English</u> ---All students are required to complete four credits of English.....	4
<u>Mathematics</u> ---The first two courses in the series is required based on placement by a student's counselor. Students must pass Algebra 1 and either Geometry or Fundamentals of Geometry to meet state requirements.....	3
<u>Science</u> ---The first course in the series is required based on placement by a student's counselor	2
<u>American History</u> ---Two semesters are required.....	1
<u>Senior Seminar Health</u>	1/2
<u>Consumer Education</u> --- <i>This can be met by taking Economics or Agriculture Business and Management</i>	1/2
<u>Government</u>	1/2
<u>Health</u>	1/2
<u>Driver Education</u> --- 30 hours of classroom instruction are required by law and are included in the PE curriculum	0
<u>Physical Education</u> or its equivalent must be passed for each semester of attendance unless a waiver is approved through the guidance office	3 1/2

*May be substituted with approval from Principal

Electives --- with the advice and consent of the Guidance Counselor and High School Principal.....8

*****Only seniors who have met all requirements will be allowed to participate in the graduation ceremony.**

HEALTH AND MEDICAL INFORMATION

Accidents & Injury at School – Injuries that occur at school are to be reported to the teacher or sponsor immediately. The school nurse will be contacted for treatment as necessary. First aid supplies are maintained in the Nurse's office, the Physical Education department, the Industrial Arts department and the Principal's office. Students may be asked to complete an accident report.

When a student is injured at school and neither the parent nor other responsible person is available and immediate medical attention is necessary, the child will be transported to the nearest hospital emergency room service for assessment and treatment. FCHS does not carry insurance that covers medical expenses incurred by injuries that take place at school or at school sanctioned events. Students and/or their parents are expected to maintain their own medical insurance.

Communicable Diseases - Students diagnosed with a contagious illness will be excluded from attending school for such a time until they are medically proven not to pose a threat of transmission of that disease to other students. Students will be provided with education services until they may resume attending school. Students will be excluded from attending school based upon the procedures regulating the control of communicable diseases as specified by the Illinois Department of Public Health and the ISBE School Code Health Section.

Health Screening Program – The school nurse will schedule four vision and hearing screening dates during the course of the school year. Two of these dates will take place the first semester with the remaining two dates taking place the second semester. The purpose of the screening program is to identify students who may have a vision or hearing impairment and to refer them, through their parents, to appropriate physicians and/or agencies for treatment. All freshman and new transfer students will be screened, in addition to the annual screenings of students with Individual Education Plans through the special education department. Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous twelve months.

Illness at School – Students who are ill to the point of requiring medical attention should indicate such to their teacher. The teacher will send or escort the student to the Nurse's office. When necessary, arrangements will be made by the school nurse or principal to send the student home. Parents will be notified before students are permitted to leave school. Students who leave school without having had arrangements made through the school nurse or principal will be issued an unexcused absence for the classes missed, and may be suspended for violating FCHS' closed campus policy. It is imperative that students secure permission from appropriate school personnel prior to leaving campus.

Insurance Plan – Families may purchase accident insurance through the school for accidents that take place at school or while participating in a school-sanctioned event. This insurance may be purchased during fall registration. FCHS does not carry insurance that covers medical expenses incurred by injuries that take place at school or at school sanctioned events. Students and/or their parents are expected to maintain their own medical insurance.

Medicine at School – Students should follow the guidelines listed below when bringing medication to school.

1. A signed and dated “School Medication Authorization Form” must be provided by the parent/legal guardian for a student to possess or consume any prescription or nonprescription medication on school grounds or at a school-related function other than as provided for in this policy.
2. Students may possess an epinephrine auto-injector (EpiPen®) and/or medication prescribed for asthma for immediate use at the student’s discretion, provided the student’s parent/guardian has completed and signed a “School Medication Authorization Form.” A student’s parent/guardian must indemnify and hold harmless the School District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student’s self-administration of medication, or the storage of any medication by school personnel.
3. All medication, prescription or nonprescription, must be stored in the nurse’s office. Students must bring any medication, prescription or nonprescription, in the original container, which includes the student’s name, clearly printed on the container.
4. Students who have a chronic health condition, such as a seizure disorder, diabetes, ADD, or asthma that requires routine medication while attending school must have a physician’s order, in addition to the authorization from the parent/legal/guardian, on file in the health office.
5. Non-prescription “as needed” medication will only be administered to a student under the following conditions: verbal authorization from a parent or guardian, written authorization from a parent or guardian, or consent form on file in the nurse’s office.

Physical Education Exemption - Students enrolled in physical education who develop an acute illness or injury may be excused from participating in physical education classes in the absence of a medical excuse for a maximum of three days for the same illness or injury provided the student has a dated and signed note from the parent or guardian or school nurse. This note shall indicate the reason for the excuse and shall be presented to the student’s physical education teacher by the student.

Any illness or injury that exceeds three days will require a physician’s excuse indicating the reason for the excuse and the length of time the student is to be excused from participating in the class. The physician’s excuse is to be presented to the school nurse and to the student’s physical education teacher. All notes temporarily excusing a student from participating in physical education are kept by the physical education teacher during the time the student is enrolled in the class and are not considered part of the permanent health record of the student. Students who are excused from participating in physical education, may be required to complete alternative assignments to make up for the participation portion of their grade in physical education

Students who repeatedly seek an excuse from participating in physical education classes may be required to have a medical evaluation.

Students with Diabetes - If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal. Parents/guardians are responsible for and must:

1. Inform the school in a timely manner of any change which needs to be made to the Diabetes Care Plan on file with the school for their child.
2. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
3. Sign the Diabetes Care Plan.
4. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the Building Principal.

Students with Food Allergies - State law requires Freeburg Community High School to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the school nurse at (618) 539-5533. Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities. Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. FCHS may also be able to appropriately meet a student's needs through other means.

CLUBS, ORGANIZATIONS AND ACTIVITIES

Each year, during the first few weeks of school, students are encouraged to investigate as many extra-curricular activities as possible. Sources of information include fellow students, activity sponsors, and daily announcements. Students are encouraged to pay careful attention to the daily announcements for information regarding organizational meetings for groups and clubs.

Art Club - The Art Club is an organization for students who are interested in Art as a pastime or future career. The Art Club is involved in many activities and the activities may vary from year to year.

Family, Career and Community Leaders of America - The FCCLA is an organization designed to encourage an understanding and appreciation for skills and attitudes taught in family and consumer science classes. FCCLA provides opportunities for the development of creative individual and group leadership in home, school, and community activities. FCCLA encourages continuous growth of individual members in terms of their own families and communities. FCCLA offers experiences that will help prepare members for adult roles in society.

Color Guard - The Color Guard are a group of students who are members of the Band and wish to be part of a drill team during the marching seasons. The group performs at several school athletic events and participates in parades and exhibitions throughout the area.

Foreign Language Clubs - The Spanish Club is open to any student who has had two years of Spanish or enrolled in Spanish II. Several activities are planned throughout the year to enhance student understanding of Spanish culture.

Future Business Leaders of America - The FBLA is the oldest and largest national organization for students preparing for careers in business leadership. FBLA's programs provide a relevant context for learning, including practical applications for classroom skills and knowledge. These programs help students connect to their school, to their community, and to the business world. Members of FBLA are given the opportunity to compete in events testing their business knowledge and skills. Members work with the adviser to plan and organize meetings or to plan projects to benefit the community such as collecting toys for needy children at Christmas or raising money for the March of Dimes. These meetings, projects, and conferences, help students create an interest in and develop skills for the business world.

Freeburg FFA Chapter - The Freeburg FFA Chapter, formerly known as The Future Farmers of America changed its name to represent the organization's more broad demographic. The National FFA organization is an intracurricular organization in which students enrolled in an agriculture course is considered to be a member, level of activity is optional. Students expand on classroom content while improving their leadership and communication skills by competing in local, state and national Career Development Events and by completing a Supervised Agricultural Experience.

Industrial Arts Club - The Industrial Arts Club is open to any student enrolled in an upper level industrial arts class. It gives the student an opportunity to participate in additional activities that may not be afforded in the classroom. Evening work, field trips, movies and project displays are some activities that are provided.

Interscholastic Sports Program - The competitive sports program at FCHS is a well-rounded program that is designed to appeal to both boys and girls. We encourage students to participate. FCHS competes in the Cahokia Conference and all play-off tournaments of the Illinois High School Association. The following sports are offered:

- Fall: Football, Cross Country, Golf, Girls Volleyball,
 Boys Soccer, and Cheerleading
- Winter: Basketball, Bowling, and Cheerleading
- Spring: Track, Softball, and Baseball, Girls Soccer

Literary Club - Students who enjoy reading and writing sponsor literary events at the school. Each spring, the group publishes and sells the "Midget Manuscript" containing student writing.

Math Team - Math Team is for those students who enjoy working Math problems and taking tests. Competitions with other local high schools are held throughout the year and usually are open to any student wishing to attend. It is a great activity to relieve test anxiety and improve ACT Math scores.

Model United Nations - Model UN is a club for students interested in international politics and public speaking. Model UN requires its members to be well read on all current international topics, to be able to write well, solve problems, and use creative diplomacy and parliamentary procedures. Members of this club must be able to research topics and speak well before large audiences. Members attend two conferences each year at McKendree College in Lebanon, Illinois.

Music Activities - Many musical activities occur at FCHS during the year. Both choral and instrumental events are available to interested students. The choral program includes a class for credit that performs at three concerts a year, graduation, and has state competitions held at area high schools. The instrumental program also includes a class for credit with performances at three concerts, graduation, and state competitions. Marching band and stage band are also a part of the instrumental music scene.

National Honor Society - The NHS honors those junior and senior students who excel in academic achievements and have high standards of leadership, character, and service. Students are considered based on an overall grade point average of 4.25 and are selected by a faculty committee each spring. The National Charter of the NHS governs the rules of acceptance. Several eligible students will not be selected each year and appeals may be requested through the principal's office only for academic qualifications. NHS members may be placed on probation for serious violations and possibly removed from the organization by the faculty committee. A candlelight induction ceremony is held in the spring.

New Horizon - The New Horizon is a club designed to broaden social and academic skills of its members, enhance the students' views in the arts, increase their knowledge of giving to those less fortunate, and help the student realize their full potential by introducing them to new adventures. Students maintain the school vending machine, proceeds of which fund various outings during the school year.

Post-Prom - This all night activity is open to all juniors and seniors plus their guest and is sponsored by a group of junior/senior parents. Students do not have to attend the dance in order to come to the Post-Prom Party. This event is a closely chaperoned, drug free and tobacco free activity with lots of free gifts and fun activities from 1:00-6:00 AM. Usually a \$5 admission price is charged which entitles the student to all games and a free Post-Prom T-shirt.

Prom - The Prom is a formal dance in late April or early May open to all juniors and seniors plus their date. Juniors are required to sell magazines during the freshman and sophomore years to pay for the Prom. Juniors who fail to sell magazines will be assessed a \$25 fee if they wish to attend the dance.

SADD (Students Against Destructive Decisions) - This group is dedicated to students helping students resist the consequences of destructive decisions and to lead safe happy lives. Each year they sponsor Red Ribbon Week Activities, Prom Promise campaign and attend a SADD conference.

Scholar Bowl - The Scholar Bowl team consists of five players who answer questions on academic subjects (math, science, social studies, literature, and fine arts) in a quiz bowl competition with other schools. There are three teams: freshman, junior varsity, and varsity; and each team plays between 10 and 20 games per season. Any student who is ranked at the top of his or her class academically or who is knowledgeable in one or more school subject areas is encouraged to join the Scholar Bowl team.

Science Club - The Science Club is affiliated with the Illinois Junior Academy of Science that is a state organization. The membership is open to any FCHS student. The club provides the student with an opportunity to participate in many science fairs, as well as an opportunity to learn more about the sciences.

Drama Club - FCHS has 2 plays per year in the all-purpose room, one in November and one in March/April. Students interested in acting, set design, makeup, lighting and sound, etc. should report to the play director when tryouts are announced in the daily bulletin.

The Spotlight (Yearbook) - The Spotlight is the school yearbook produced by the students. The staff captures the year in pictures that includes student portraits, student life, activities, athletic events, special productions and assemblies. The student photographers seem to have a talent for capturing amusing antics. The year of hard work is well rewarded when the yearbooks arrive and the smiles appear as students, teachers, administrators and others page through a year in pictures that is THE SPOTLIGHT.

Stage Band - is a musical group of approximately 20 members, which performs contemporary and traditional jazz and rock music. The Stage Band performs at three formal concerts each year, home basketball games, and other school and social events. Instrumentation includes Trumpets, Saxophones, Trombones, Tuba, Piano, Guitar, Electric Bass and Drums.

Students Against Violence Everywhere (SAVE) – Students Against Violence Everywhere is an organization for students interested in promoting non-violence and developing proactive strategies for building a safe, friendly community at FCHS. FCHS has one of the many chapters in the national SAVE organization located in Raleigh, North Carolina. Activities include service projects at FCHS and in the community, as well as activities designed to promote school spirit and a sense of community.

Student Council - The Student Council is the student governing body of FCHS. Six members are elected from each class. Two merit members chosen by elected class representatives also represent each class, except for the freshmen class. The Student Council acts as a liaison between students and administration. It is the chief organization in planning programs and social activities at FCHS, and promotes such activities as homecoming, assemblies, and dances.

Winter Guard - Winter guard is an indoor color guard sport. They make use of musical recordings, rather than live performed music, and use rifles, sabres, and flags for performance, with a heavy emphasis on dance. The Winter guard at Freeburg Community High School is a part of the MCCGA (Mid-Continental Color Guard Association) and performs at four competitions per season, including championships in Springfield, Missouri. Anyone is welcome to audition. Auditions are normally held in October or November.

WYSE - Junior Engineering & Technical Society competition is offered each year through the science department. Inter-school competitions are held at B.A.C. and SIU-E, and cover major curriculum areas.

RECOGNITION OF FCHS STUDENTS

Summa Cum Laude- Students striving to graduate with the highest distinction must achieve a 4.8 grade point average or higher with the following requirements:

- Four years of English including College Prep. or College English
- Four years of Science including AP Biology, College Chemistry or Physics
- Four years of Mathematics including AP Calculus
- Two years of the same Foreign Language
- Three years of Social Science
- Other previously mandated subjects

Magna Cum Laude - Students striving to graduate with high distinction must achieve a 4.6 or higher grade point average with the following requirements:

- Four years of English including College Prep English or above
- Three years of Science including Chemistry, College Physics, AP Biology or College Chemistry
- Three years of Mathematics including Algebra II or Geometry
- Two years of the same Foreign Language
- Three years of Social Science
- Other previously mandated subjects

Cum Laude - Students striving to graduate with distinction must achieve a 4.4 or higher grade point average from the curriculum in general including all mandated subjects.

Valedictorian - Salutatorian - The top-graduating student in the Summa Cum Laude category is designated as the valedictorian. The second ranking student in this category is designated as the salutatorian. These will be determined by the grade point averages being ranked from highest to lowest. Driver's Education is the only subject not included in this calculation.

In determining the final grade point average for valedictorian and salutatorian, only academic credits earned during the first eight (8) semesters of study will be used. Mathematically, scores are calculated to the ten thousandths (4th) position.

Honors Banquet - Each spring the Student Council hosts this banquet to recognize outstanding achievement by FCHS students. The outstanding student in each department is honored, the senior Iron Midgets receive their statues, and many other awards are given. Family members of all honorees are invited to attend at a nominal charge for dinner.

ATHLETIC AWARDS

Varsity “F” Award: The varsity “F” award will be awarded for any varsity performance that meets the standards and requirements of the head coach. An athlete will be awarded one varsity “F” one time in their athletic career. Subsequent letters will be represented by a gold bar.

The “Gold Bar”: A gold bar (or pin) will be awarded to all athletes that have previously letter in a varsity sport.

Junior Varsity “F”: A junior varsity “F” will be awarded to any athlete earning an underclass letter for a specific sport. A senior may not receive a junior varsity letter without approval of the Athletic Director.

Freshman Numeral: The Freshman numeral will be awarded to any freshman the first time they earn an underclass award.

Varsity Captain “F”: A varsity white “F” with the notation “CAPT” and a gold star will be selected by the head coach as the team captain. No sport may have more than four captains.

Tri-Athlete Award: A tri-athlete Varsity “F” will be awarded to any athlete who earned three varsity letters in one year. Only one tri-athlete letter will be awarded during an athlete’s career.

Manager/Stats: Coaches may award a letter to any individual who serves as a team manager statistician. The type of award shall be determined by the coach.

Letter Certificates: Each letter will be represented with a certificate to be signed by the coach and Athletic Director.

Award Criteria: Each coach will determine what standards and/or requirements must be met for each letter awarded. Coaches are strongly encouraged to assign standards which ensure the “earning” of a varsity letter and to communicate these standards to their athletes at the beginning of the season. Head coaches shall notify all athletes in advance of the awards night presentation of the earned award.

OUTSTANDING SENIOR DEPARTMENTAL AWARDS

Art Student of the Year - The purpose of the award is to honor a student who has shown a high level of artistic achievement and creative ideas in the art program. The award is open to a senior who has been involved with at least two years of art experiences. The student must show artistic excellence in the areas of painting, drawing, printmaking and sculpture, as well as a scholastic and extracurricular involvement in the school program as a whole.

Band Student of the Year - The outstanding Band student receives the Arion Foundation Award, which is presented in high schools throughout the nation. The senior must meet 10 requirements, which include above average scholastic standing, excellent performing abilities, and leadership qualities. This award is voted upon by the students and approved by the director.

Business Student of the Year - The award will be given to a business student yearly. This student must be a senior with a B average in all business courses. The student must possess a good attitude and a willingness to work hard. The student must possess those skills that will predict success in the world of business. Initiative, thoroughness, and the ability to communicate and work well with others must be evident. The above qualities must be evident not only in business related courses but also in every aspect of student life at FCHS.

Chorus Member of the Year - The Outstanding Chorus student receives the Arion Foundation Award that is presented in high schools throughout the nation. The senior must meet 10 requirements that include above average scholastic standing, excellent performing abilities, and leadership qualities. This award is voted upon by the students and approved by the director.

Computer Science Student of the Year - This award will be given to a student who has completed at least two computer classes above computer literacy. The student must maintain an A average and also possess those skills necessary to analyze a problem and write a computer program to solve this problem as efficiently as possible.

Drama Award

For this award, the drama teacher and play director will select a senior student who:

1. Had a lead or a strong supporting role in a school production.
2. Worked on a school production in the technical aspect at least once.

English Student of the Year - A senior who has completed seven semesters of English may be eligible for the outstanding English student award. Each English teacher will recommend one or two students for this honor. The faculty of the English department will then vote on the student winner based on the following criteria:

1. Grades in English courses
2. ACT score in English
3. Sample of the student's expository writing

Family and Consumer Sciences Student of the Year - The student chosen as the outstanding Family and Consumer Sciences student will be a senior who has the highest grade point average in Consumer Science classes. This student will have taken Family and Consumer Sciences A and B, one intermediate level course, and one advanced level course in a Family and Consumer Science curriculum. In addition to the highest grade point average, this student will demonstrate qualities of leadership, citizenship, responsibility and independence.

Industrial Technology Students of the Year - The outstanding industrial technology students of the year selection will be based on the following:

1. Drafting Award - Awarded to the senior with the highest GPA in at least two years of drafting classes. Student must show attention to detail as well as appropriate attitudes and skills needed in drafting vocations.
2. Industrial Tech Award - Awarded to the senior who has completed at least two industrial tech classes. Student must show excellence in craftsmanship and in a willingness to work hard, and the ability to work with others.

Mathematics Student of the Year - To qualify for this award, the student must be taking Introduction to Calculus and must have high consistent grades in mathematics courses. In addition, the following must be considered:

1. Number of mathematics course credits
2. Ability to reason independently
3. Participation in mathematics contests

Physical Education Student of the Year - The outstanding physical education students (both boy and girl) should exhibit the qualities of good sportsmanship with an attitude that reflects the qualities of competitive desire, willingness to participate and determination to excel. He or she must put forth a maximum effort to achieve an above average level and is punctual, cooperative and follows the guidelines of the class. This student has developed an appreciation for a variety of physical education activities as well as an appreciation and acceptance of the individual differences of classmates.

Science Student of the Year

Biological Sciences-Awarded to a top student having completed Biology 1, Biology 2, and A.P. Biology.

Physical Science-Awarded to a top student having completed College Chemistry and Physics.

Bausch and Lomb Award-This award is furnished by the Bausch & Lomb Company and is given to a junior science student. The factors considered in selecting the student are as follows:

1. Years of science taken in high school
2. Grade point average in science
3. The student's desire to enter the field of science
4. Laboratory Skills

Social Studies Student of the Year

1. The student must have a minimum of two years of Social Studies courses.
2. The student must have a minimum 4.5 (B) average in Social Studies.
3. Each member of the Social Studies faculty will nominate a maximum of five (5) students for this award.
4. The student will be judged on his or her grades and in problem-solving.
5. Social Studies faculty members will meet to choose the recipient.
6. Permanent plaque will be displayed with the name of outstanding Social Studies students added for each year. Each student will be given a certificate for this award.

Spanish Student of the Year – This award will be given to a student who has demonstrated excellence in four years of Spanish course work, according to the following criteria:

1. Grade in all Spanish courses.
2. Speaking and writing ability in Spanish
3. Completion of a project based on the topic, “Por qué es importante aprender el español.”

Weightlifting Student of the Year

The outstanding weightlifting students (both boy and girl) should exhibit the qualities of proper Technique with an attitude that reflects the qualities of competitive desire, willingness to participate, and determination to excel. He or she must put forth a maximum effort to achieve an above Average level and is punctual, cooperative, and follows the guidelines of the class. This student has developed an appreciation for a variety of strength, agility, and endurance activities as well as an appreciation and acceptance of the individual differences of classmates.

OTHER RECOGNITION

American Legion Citizenship Awards - Annually, the American Legion awards a citizenship honor to one boy and one girl in the graduating class. The award is to incorporate characteristics of courage, honor, leadership, patriotism, scholarship and service.

Illinois State Scholars - The Illinois Student Assistance Commission (ISAC) publicly and personally identifies high school seniors who possess superior academic potential. ISAC calculates qualifying scores from a combination of class rank, GPA, and SAT score. ISAC receives SAT scores from the state provided test in April. Each student named a State Scholar receives a certificate of merit from ISAC and statewide recognition from the various news media. The names of the State Scholars are sent by the commission to the colleges and universities in Illinois who actively seek the State Scholar for admissions.

Iron Midget Award - Information regarding the criteria for this award can be located in the section on Attendance.

John R. Lucash Scholarship - Every senior who graduates from FCHS and attends a trade school, community college, university, or other post high school educational program shall qualify for a scholarship of \$500-\$700 from the Lucash Scholarship Trust. Applicants must apply in November after graduation. An application form is available in the office. Proof of attendance is required and a check is sent to the institution in January in the student's name.

L.W. Baumgarte Memorial Vocational Scholarship- A \$1,000 scholarship offered annually to a graduating senior at FCHS. The award is a one time non-renewable scholarship presented to a senior enrolling in a college, vocational school, business school, or two year degree program at an accredited institution. Scholarship committee will consist of the Director of Guidance, senior level vocational teachers, one senior class sponsor, and one administrator.

Ramp Recognition - Posted on the ramp are quarterly honor rolls, class rank of the top fifty in each class, most improved class rank for each class, students with perfect attendance leading to the Iron Midget Award, and the highest ACT scores earned throughout the years by current and past students. Pictures of past Iron Midgets, Illinois State Scholars, Valedictorians & Salutatorians, and of those students who have scored the highest on the ACT are also posted.

Rotary Club Scholarships -

1. **“Service Above Self” Scholarship**- The Freeburg, Illinois Rotary Club, on an annual basis will award one (1) \$1000.00 Scholarship to a student who will graduate from Freeburg Community High school at the end of the present school term and who plans to continue his/her education at an accredited post-secondary college or university. The primary mission of Rotary is to promote “Service Above Self.” The purpose of this scholarship is to encourage student participation in community / school service, reward intellectual excellence, and provide needed financial assistance for further education. The criteria for this scholarship will be: 1. Evidence of significant community /school service, 2. Minimum grade point average of 4/5.0 scale, 3. Financial need.
2. **Vocational Scholarship**- The Freeburg, Illinois Rotary Club, on an annual basis will award one (1) \$1,000 scholarship to a student who will graduate from Freeburg Community High School at the end of the present school term. This scholarship is to be used by the selected student to further his/her education at any North Central Association accredited vocational school, business school, or at a community college (seeking an associate of applied science degree). These types of degrees are prescribed curriculums intended to prepare individuals for employment in a specific field within a two-year time frame.

The scholarship funds will be paid directly to the school or institution on behalf of the recipient.

Scholar Athlete Award - This award is given each year by the St. Louis Post-Dispatch newspaper. The person is chosen by the Freeburg High School Athletic Department on the basis of athletic and academic achievement with emphasis weighed heavier on athletic achievement than academic.

Seibert SWIC Foundation Scholarship- One scholarship awarded by the SWIC Scholarship Foundation to a graduating senior who plans to attend SWIC. Possible renewal for additional semesters if academic and enrollment standards are met. Students who have enrolled at SWIC can access the application through their eSTORM account. Applications open on January 1 and the preferred submission deadline is March 1.

Sons/Daughters of the American Revolution Awards - The local chapters of the DAR and SAR select, each year, one student to be honored by that organization. The aim of this project is to pay tribute to the students selected by their school in terms of character and other qualities that are desirable in being good citizens.

William Hamilton Herman Award - Two \$500 tuition reimbursement stipends are presented to graduating seniors upon their enrollment in a post high school program. Preference is given to students on the basis of economic need. A faculty committee makes the selection. This award is available to one boy and one girl from each graduating class at FCHS.

FREEBURG COMMUNITY HIGH SCHOOL FOUNDATION SCHOLARSHIPS

The L.W. Baumgarte Memorial Scholarship is a \$1,000 scholarship offered annually to a graduating senior at Freeburg High School. The award is a one-time, non-renewal scholarship presented to a senior enrolling full time in a college, vocational school, business school, or two-year degree program at an accredited institution.

1. The senior selected must have a minimum grade point average of 2.5 on a 4.0 scale. A transcript must be included in the scholarship materials.
2. The Student must have an ACT score no lower than 18.
3. The student must be involved in extracurricular activities, community activities or church activities.

The Otto B. Johnson, Sr. Memorial Scholarship The scholarship is available to one senior from each graduating class of Freeburg Community High School, who has graduated from St. Libory Grade School and is currently living in St. Libory or in the surrounding area. It is for the amount of \$1,000.00. Otto's dream for education would have been to obtain a college degree. Therefore, the scholarship is awarded to the recipient based on the student's potential for success in college. Candidates are required to have a minimum Grade Point Average (GPA) of 3.00/5.00 and use the funds provided the scholarship at an accredited post-high school institution.

The Clyde Pruett Memorial Scholarship The scholarship is available to one senior from each graduating class of Freeburg Community High School. The scholarship is awarded to the recipient based on the student's potential for success in college and the financial need of the family. Candidates are required to have minimum Grade Point Average (GPA) of 3.25/5.00 and use the funds provided by the scholarship at a postsecondary institution. Additionally, the recipient must have earned a minimum of one (1) varsity letter as a result of participation on an athletic team during his/her high school career. The scholarship amount is \$500.

The Jennifer Reitzell Memorial Scholarship The scholarship is available to one senior from each graduating class of Freeburg Community High School. It is for the amount of \$1,000. The scholarship is awarded to the recipient based on the student's potential for success in college and on the basis of the extent to which he or she exhibits the zest for life and love of fellow human beings that was a foundation of Jennifer Reitzell's life. Candidates are required to have minimum Grade Point Average (GPA) of 3.00/5.00 and use the funds provided by the scholarship at a postsecondary institution.

Leroy E. and Ferrol M. Bauer Scholarship This scholarship recognizes students for outstanding excellence in both athletic competition as well as the classroom. A \$2500 scholarship will be awarded to both a male and female member of each graduating class from Freeburg Community High School and will have a profoundly positive impact on each recipient's ability to pursue his and her education.